

GREATER NANTICOKE AREA SCHOOL BOARD  
SCHOOL BOARD MEETING MINUTES  
THURSDAY, OCTOBER 13, 2016

2.0

The Regular Meeting of the Board of Directors of the Greater Nanticoke Area School District was held Thursday, October 13, 2016 in the Board Room of the Greater Nanticoke Area Senior High School. The meeting was called to order at approximately 7:00 pm by Board President Ryan Verazin.

ROLL CALL

Mrs. Wiaterowski called the roll: PRESENT: Gary Smith, Ken James, Matt Landmesser, Frank Shepanski, Wendy Wiaterowski, Len Olzinski, Megan Tennesen and Ryan Verazin. Also present were Atty. DeLuca, Albert Melone and Dr. Ronald Grevera. ABSENT: Tony Prushinski  
Pledge of Allegiance: Ashley Brassington and Emersyn Brown

2.0 APPROVAL OF MINUTES OF PREVIOUS MEETING(S) NOTATION OF EXECUTIVE SESSIONS:

Mr. Olzinski made a motion, seconded by Mr. Smith, to accept the Minutes from the regular School Board Meeting/Executive Session from September 15, 2016. Upon roll call, all present voted yes. Motion passes.

3.0 COMMENTS REGARDING ITEMS ON THE AGENDA: No report.

4.0 TREASURER REPORT

Mr. Smith made a motion, seconded by Mr. James to accept the Treasurer Report. Upon roll call, all present voted yes. Motion passes.

5.0 PAYMENT OF BILLS

5.1 General Account list of bills for September 2016: \$810,147.51 (**Attachment**)

5.2 Family Center list of bills for September 2016: \$15,471.59 (**Attachment**)

Mrs. Wiaterowski made a motion, seconded by Mr. Smith to accept the payment of bills. Upon roll call, all present voted yes. Motion passes.

6.0 SUPERINTENDENT'S COMMENTS

Dr. Grevera thanked those teachers, administrators, community members, and school directors that have been working on GNA's Comprehensive Plan. Pending approval, several items from Dr. Mauro's report will be incorporated into the high school portion of the plan.

GNA's Mission Statement: The School District of Greater Nanticoke Area, in an active partnership with families and the community, will work to prepare our students for the challenges of the future by having an integrated curriculum that will inspire each student to become a lifelong learner in a global community.

GNA's Vision Statement: The vision of the Greater Nanticoke Area School District is to prepare our students to become responsible, compassionate citizens empowered with the character, knowledge, and skills to make a difference in this global community.

GNA's Shared Values:

1. All people can learn.
2. All people possess inherent worth and dignity.
3. Individuals are responsible for their actions.

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4. Learning is a life-long process.
5. The community is responsible for all of its members, and each member is responsible to the community.
6. People flourish in a safe, secure environment.
7. Every individual deserves the opportunity to develop his or her talents to their fullest potential.

The Luzerne Intermediate Unit is operating a Guest Teacher Program that is functioning in the Greater Nanticoke Area School District. Anyone with a bachelor's degree can work as a day to day substitute on an emergency certification. Substitute teachers are very important to the functioning of the school district. Anyone interested can apply to my office or IU 18.

The Greater Nanticoke Area School District received pre-notification that we will be receiving the Safe Schools Grant. This year's grant is a targeted program grant. If GNA does receive the funding in the amount of \$15,500, the district will be allowed to purchase the Why Try Program for the high school, participate in crisis management training, and continue work on our emergency preparedness plan and all hazards plan.

7.0 ADMINISTRATIVE REPORTS

8.0 BOARD SECRETARY'S REPORT

Mrs. Wiateroski made a motion, seconded by Mr. Shepanski to accept the Board Secretary's Report. Upon roll call, all present voted yes. Motion passes.

9.0 COMMITTEE REPORTS

9.1 **Athletics** (James, Landmesser, Shepanski)

Ken James, Chairperson

9.1.1 Athletic Report

Mr. James made a motion, seconded by Mrs. Tennesen to accept the Athletic Report. Upon roll call, all present voted yes. Motion passes.

9.2 **Buildings and Grounds** (Shepanski, James, Smith)

Frank Shepanski, Chairperson

9.2.1 Building and Grounds Report

9.2.2 The Ed Center Drama Club is seeking approval to use the ED Center gymnasium on

December 16<sup>th</sup> and 17<sup>th</sup> for this year's Christmas play. The stage will need to be erected on Wednesday, December 7<sup>th</sup> and remain up until Monday, December 19<sup>th</sup>.

9.2.3 The GNA Varsity Soccer Booster Club is requesting to use the GNA high school cafeteria on Thursday, October 13<sup>th</sup> 2016 for the Senior Night Celebration between the hours of 4:00 pm and 10 pm for set-up, dinner and clean-up.

9.2.4 The GNA Wrestling Booster Club is continuing to sponsor an elementary wrestling program (Penn League) for the youth of Nanticoke. They are requesting the use of the high school wrestling room for the elementary practices. Activities will be coordinated with the high school and junior high coaches.

9.2.5 The GNA Wrestling Booster Club is requesting to use the HS gym and the cafeteria to host two Penn League home meets on Sundays. Details will follow.  
(Note: Dates must be reported to Mr. Grevera prior to events.)

9.2.6 The GNA Wrestling Booster Club is requesting the use of the high school cafeteria for Senior Night. Details will be supplied when the wrestling meet schedule is completed.

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- 9.2.7 The GNA Wrestling Booster Club is requesting the use of the wrestling room and lobby outside the room for elementary wrestling registration on October 4<sup>th</sup> from 6:00 – 8:00 pm and the use of the high school cafeteria on October 13<sup>th</sup> from 6:00 – 8:00 pm for a second registration event.
- 9.2.8 The GNA Chorus Parents Organization is requesting permission to hold the Annual Variety Show on Friday, November 11<sup>th</sup>, 2016 at 6:00 pm in the high school auditorium. In conjunction with this event, they are also requesting the use of the auditorium on the following dates:
- a. Tuesday, November 1<sup>st</sup> at 6:00 pm for auditions
  - b. Tuesday, November 8<sup>th</sup> at 6:00 pm for dress rehearsal
- 9.2.9 Recommend approval, retroactive to October 4<sup>th</sup>, 2016, to permit CannonDesign to conduct a study on the Kennedy Renovation and Additions Building Project at a cost of \$30,000.00. (Note: Amount to be charged to the building project account.) (**Attachment**)
- 9.2.10 The Nanticoke Jr. Trojans Football Association is requesting use of the football field on November 12<sup>th</sup>, 2016 for an All Star Game.
- 9.2.11 Members of the Student Council along with Brandon Collins and Meghan Buckley, teachers/advisors, requests permission to have a tailgate before the football game against Hanover Area on October 28<sup>th</sup>, 2016. They request use of school grounds. The tailgate will end prior to kickoff.
- 9.2.12 The City of Nanticoke requests permission to use GNA's parking lot (off Kosciuszko St.) for the annual "Trick or Trunk" Halloween event on Saturday, October 29<sup>th</sup>, 2016. Cars will start setting up at 4 pm.

Mr. Shepanski made a motion, seconded by Mr. Smith to accept the Buildings and Grounds Report. Upon roll call, all present voted yes. Motion passes.

9.3 **Education** (Prushinski, Wiaterowski, Landmesser) Tony Prushinski, Chairperson

- 9.3.1 Recommend approval to authorize Dr. Robert Mauro to commission a study of the Greater Nanticoke Area High School at a cost of \$4,000.00 and travel expenses. (Note: The study will give a comprehensive list of strengths and areas of improvement).

Mr. Landmesser made a motion, seconded by Mr. Shepanski to accept the Education Report. Upon roll call, all present voted yes. Motion passes.

9.4 **Finance** (Smith, Olzinski, Landmesser) Gary Smith, Chairperson

- 9.4.1 Recommend approval of the list of credit reimbursements.

Mr. Smith made a motion, seconded by Mr. James to accept the Finance Report. Upon roll call, all present voted yes. Motion passes.

9.5 **Negotiations** (Smith, Wiaterowski, Landmesser) Gary Smith, Chairperson

9.6. **Personnel** (Prushinski, Shepanski, Tennesen) Tony Prushinski, Chairperson

- 9.6.1 Recommend approval of all applications.
- 9.6.2 Recommend approval of the attached list of field trips, conferences and requests.
- 9.6.3 Ratify approval to accept letter of resignation from Tracey Busa, Cleaner, effective September 12<sup>th</sup>, 2016.
- 9.6.4 Recommend to approve Donald Ostrander as Crossing Guard.

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- 9.6.5 **Correction:** Andrea Viscuso is the long-term speech and language teacher. September 15<sup>th</sup>, 2016 agenda erroneously listed Andrew Viscuso as the long-term speech and language teacher.
- 9.6.6 Recommend approval to post for position of Cleaner.
- 9.6.7 Recommend approval for Heather Kowalski to take FMLA leave effective October 20<sup>th</sup>, 2016 – December 12<sup>th</sup>, 2016.
- 9.6.8 Ratify approval for Mary Mikulski to take intermittent FMLA leave beginning September 8<sup>th</sup>, 2016 for a period of one year.
- 9.6.9 Recommend approval for Jessica McHugh, KM Smith Autistic Support Teacher, to take a 12 week maternity leave beginning approximately on December 9<sup>th</sup>, 2016. She will utilize her accumulated leave. Once exhausted, she will be on unpaid leave. Her anticipated date of return is on or about March 6<sup>th</sup>, 2017.
- 9.6.10 Recommend approval for Anna Lamoreux, Para-Educator, to take an unpaid medical leave after she exhausts her accumulated sick days. The leave will commence shortly before Thanksgiving. She will return after she receives doctor's approval to return to work.
- 9.6.11 Ratify approval to accept resignation of Mary Jane Milgram, Special Education Aide.
- 9.6.12 Recommend approval to accept resignation of Crystal Lore, 1:1 Special Education Aide. Her last day will be October 25<sup>th</sup>, 2016.
- 9.6.13 Recommend approval to post for two Special Education Aide positions.
- 9.6.14 Ratify approval to appoint Katharine Manasco to the position of long-term speech and language substitute for the 2016-2017 school year.

Mrs. Tennesen made a motion, seconded by Mr. James to accept the Personnel Report. Upon roll call, all present voted yes. Motion passes.

- 9.7 **Policy** (Wiaterowski, Prushinski, Tennesen) Wendy Wiaterowski, Chairperson
- 9.7.1 Recommend approval of the second reading of Greater Nanticoke Area School District Policy No. 827 entitled "Conflict of Interest". **(Attachment)**
- 9.7.2 Recommend approval of the second reading of Greater Nanticoke Area School District Policy No. 626 entitled "Federal Fiscal Compliance". **(Attachment)**
- 9.7.3 Recommend approval of the second reading of Greater Nanticoke Area School District Policy No. 626.1 entitled "Cash Management – Federal Programs". **(Attachment)**
- 9.7.4 Recommend approval of the second reading of Greater Nanticoke Area School District Policy No. 626.2 entitled "Administration of Federal Funds – Type of Costs, Obligations and Property Management". **(Attachment)**
- 9.7.5 Recommend approval of the second reading of Greater Nanticoke Area School District Policy No. 626.3 entitled "Procurement – Federal Programs". **(Attachment)**
- 9.7.6 Recommend approval of the second reading of Greater Nanticoke Area School District Policy No. 626.4 entitled "Grant Sub-recipient Monitoring Procedures – Federal Programs". **(Attachment)**
- 9.7.7 Recommend approval of the second reading of Greater Nanticoke Area School District Policy No. 626.5 entitled "Travel Reimbursement – Federal Programs". **(Attachment)**

Mrs. Wiaterowski made a motion, seconded by Mr. Smith to accept the Policy Report. Upon roll call, all present voted yes. Motion passes.

- 9.8 **Safety** (Tennesen, Wiaterowski, Olzinski) Megan Tennesen, Chairperson

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**9.9 Transportation** (James, Smith, Olzinski)

Ken James, Chairperson

9.9.1 Recommend approval for 2016-2017 following:

- White Transit list of drivers
- Private Transporter list of drivers and aides
- Bus Stops and Special Transportation stops

Mr. James made a motion, seconded by Mr. Landmesser to accept the Transportation Report. Upon roll call, all present voted yes. Motion passes.

10.0 TABLED ITEMS FROM PREVIOUS MEETING(S) – None.

11.0 I.U. UPDATE – Olzinski (Chair), Wiateroski – No Report.

12.0 WILKES BARRE CTC UPDATE – Tennesen (Chair) – Meeting was held on Monday, September 19<sup>th</sup>, 2016. There are 942 students. Mrs. Tennesen submitted treasurer's report. Next meeting is October 24<sup>th</sup>, 2016.

13.0 SOLICITOR'S REPORT – Solicitor Vito DeLuca announced that the Board met in Executive Session from 6:00 pm to 7:00 pm to discuss personnel matters and receive the superintendent's report. No deliberations took place and no decisions were made.

14.0 COMMUNICATION FROM CITIZENS – None.

15.0 ADJOURN – Mr. James made a motion, seconded by Mr. Smith, to adjourn the meeting. Meeting adjourned at 7:40 pm.