

GREATER NANTICOKE AREA SCHOOL BOARD
BOARD MEETING MINUTES
THURSDAY, June 15, 2017

The regular meeting of the Board of Directors of the Greater Nanticoke Area School District was held Thursday, June 15, 2017 in the Board Room of the Greater Nanticoke Area High School. The meeting was called to order at approximately 7:00 pm by Board President Mr. Ryan Verazin.

1. ROLL CALL

- 1.1. Pledge of Allegiance
- 1.2. Motion to accept the resignation of Gary Smith as School Board Director effective May 17, 2017. - Upon voice vote, all present voted yes. Motion passes.
- 1.3. Motion to appoint Erika Jacobs as School Board Director of the Greater Nanticoke Area School Board. – Upon voice vote, all present voted yes. Motion passes.
- 1.4. **Swearing in of ERIKA JACOBS**

Mrs. Wiaterowski called the roll: Present: Ken James, Matt Landmesser, Frank Shepanski, Len Olzinski, and Ryan Verazin. Also present were Atty. Vito DeLuca, Albert Melone and Dr. Ron Grevera. Absent: Tony Prushinski and Megan Tennesen

2. APPROVAL OF MINUTES OF PREVIOUS MEETING(S) NOTATION OF EXECUTIVE SESSIONS:

Motion by Wendy Wiaterowski, seconded by Frank Shepanski to accept the minutes from the Regular School Board Meeting/Executive Session from May 11, 2017. Upon voice vote, all present voted yes. Motion passes.

3. COMMENTS REGARDING ITEMS ON THE AGENDA – No comments.

4. TREASURER REPORT

Motion by Len Olzinski, seconded by Kenny James to accept the Treasurer’s Report. Upon voice vote, all present voted yes. Motion passes.

5. PAYMENT OF BILLS

- 5.1. General Account list of bills for April 2017: \$1,297,731.86
- 5.2. Family center list of bills for April 2017: \$11,173.75

Motion by Wendy Wiaterowski, seconded by Matt Landmesser to accept the paying of the April 2017 bills. Upon voice vote, all present voted yes. Motion passes.

6. SUPERINTENDENT’S COMMENT

7. ADMINISTRATIVE REPORTS – On file in district office.

8. BOARD SECRETARY’S REPORT – On file in district office.

9. COMMITTEE REPORTS

- 9.1. **Athletics** (James, Landmesser, Shepanski) Ken James, Chairperson

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9.1.1. Athletic Report – On file in district office.

9.1.2. Recommend approval to appoint the following coaches for the **2017-2018** season:

(Note: Clearances on file.)

- | | |
|--|--------------------|
| a. Basketball Volunteer – Boys | Ed Lukowski III |
| b. Football Coach - Assistant II | Anthony Chiarrucci |
| c. Cross Country Co-Coach – Boys and Girls | Jeff DeRocco |
| d. Cross Country Co-Coach – Boys and Girls | Paige Antall |

9.1.3. Recommend approval to post the following **Spring Sports** positions for the 2017-2018 school year:

Softball

- Head Coach
- Assistant I
- Assistant II
- Assistant III
- Assistant IV
- Scorekeeper

Track

- Boys- Head Coach
- Girls – Head Coach
- Assistant I
- Assistant II
- Assistant III
- Scorekeeper
- Junior High Coach

Baseball

- Head Coach
- Assistant I
- Assistant II
- Assistant III
- Assistant IV
- Scorekeeper

Volleyball – Boys

- Head Coach
- Assistant I
- Scorekeeper
- Timer

Motion by Kenny James, seconded by Matt Landmesser to accept the Athletic Report.
Upon voice vote, all present voted yes. Motion passes.

9.2. **Buildings and Grounds** (Shepanski, James, Landmesser)

Frank Shepanski, Chairperson

9.2.1. Buildings and Grounds Report – On file in district office

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- 9.2.2. Amber Hyder requests the use of the high school gym for a fundraising event to benefit the Kreitzer family. It would be a vendor event (possibly 30 vendors) to be held on July 8 or 22 (date to be determined based upon availability).
- 9.2.3. GNA Field Hockey Booster Club requests permission to hold a youth field hockey clinic/camp at West Side Park on June 26 and 27, 2017 from 8:00 am through 12:00 pm. They also request that the field at West Side be lined for the event.
- 9.2.4. Recommend approval for Angela Martino-Higdon, owner of Encore School of Dance, to use the GNA HS auditorium for their year-end dance recital on Wednesday, June 28, 2017 from 5:30-9:00 pm.
- 9.2.5. The GNA Student Council requests permission to hold a car wash to raise funds for the 2017-2018 school year. They would like it to take place on Saturday, July 8, 2017 and Sunday July 9, 2017 in the parking lot by the garage and football stadium. They would like to have access to the garage water supply and hose.

Motion by Frank Shepanski, seconded by Wendy Wiaterowski to accept the Buildings and Grounds Report. Upon voice vote, all present voted yes. Motion passes.

9.3. **Education** (Prushinski, Wiaterowski, Jacobs) Tony Prushinski, Chairperson
No report.

9.4. **Finance** (Olzinski, Tennesen, Landmesser) Len Olzinski, Chairperson

- 9.4.1. Recommend approval of the list for credit reimbursements.
- 9.4.2. Recommend approval of the list of incremental increases.
- 9.4.3. Recommend approval to extend agreement with Source4Teachers, LLC for the 2017-2018 school year.
- 9.4.4. Recommend approval of agreement with Metz Culinary Management, Inc., for facility management services in the amount of \$128,680.00. (Note: Amount is approximately an \$18,000.00 savings over the current arrangement.)
- 9.4.5. Recommend that the Greater Nanticoke Area School District adopt a final budget for the 2017-2018 School Year of expenditure **\$30,153,601.00** and revenue, **\$30,094,277.00** and further sets a tax rate for the 2017-2018 School Year at **11.4974** mills, which is **.114974** on each one hundred dollars of assessed valuation on Real Estate situated within the corporate limits of said School District, comprised of Nanticoke City and the Townships of Plymouth, Newport, and Conyngham and that the following tax resolutions be enacted without substantial change for the 2017-2018 School Year. The Budgetary paperwork will be incorporated into the Minute Books after acceptance.

Authorize proper school officials to re-establish the five dollar (\$5.00) Per Capita Tax under the provisions of Section 679 of the School Code of the Commonwealth of PA and levied on each and every resident eighteen (18) years and older, residing within the corporate limits of the Greater Nanticoke Area School District, for budgetary purposes for the 2017-2018 fiscal period of said school district.

Authorize that a Per Capita Tax of five dollars (\$5.00) under the authority granted by the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966,

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known as the Local Enabling Act, be re-enacted and levied on each and every resident eighteen (18) years and older, residing within the corporate limits of the Greater Nanticoke Area School District, for budgetary purposes for the 2017-2018 fiscal year.

Authorize that an Earned Income Tax Resolution of the Greater Nanticoke Area School District, effective July 1, 1996, be re-enacted without substantial change under Authority of the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966, known as the Local Enabling Act, providing for a tax for General Revenue purposes in the amount one half of one percent be imposed on earned income and profits earned by residents of the Greater Nanticoke Area School District for budgetary purposes for the 2017-2018 fiscal year.

Authorize that the Real Estate Transfer Tax Resolution of the Greater Nanticoke Area School District be re-enacted without substantial change, under Authority of the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966, known as the Local Enabling Act, providing one half of one percent of any interest in the transfer of any real estate within the corporate limits of the Greater Nanticoke Area School District for budgetary purposes for the 2017-2018 fiscal year.

Authorize that the District's portion of the LST (Local Services Tax) be established by the Greater Nanticoke Area School District under the Authority of the Act of Assembly of the Commonwealth of PA No. 511, Local Enabling Act, as amended by Act 222, providing for a tax of five dollars (\$5.00) on each and every person gainfully employed within the corporate limits of the Greater Nanticoke Area School District for budgetary purposes for the 2017-2018 fiscal year.

Authorize that any person whose yearly income from all sources is less than \$4,000 be exempt from Act 511 (as amended by Act 222) LST (Local Services Tax) by application to the School District and approved by the Board. Any person whose yearly income from all sources is less than \$2,500 be exempt from the Section 679 Per Capita Tax by application to the School District and approval of the Board.

Authorize that all bills (incurred up to June 30, 2017) be paid from the proper funds.

It is recommended that a resolution be adopted for a plan providing an option for installment payment of real estate taxes on approved homestead and farmstead property pursuant to the Taxpayer Relief Act (Act 1 of 2006) and small business owner property as eligible homestead property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

Real Estate Tax Installment Payment Plan
(For approved homestead and farmstead property real estate tax)

For the real estate tax levied by the School District, other than interim real estate tax, taxpayers may elect an installment payment option under the following rules:

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Installment payment dates: A taxpayer electing the installment payments option may pay the real estate tax in three (3) equal installment payment of one-third (1/3) of the full tax amount. The installments are due on or before August 29, October 30, and December 15 of the year in which the tax is levied. Any installment not paid in full by these dates is delinquent.

Taxpayer election of installment payment option: Payment of the first installment in full by August 29 will constitute taxpayer election to pay tax in installments. Installment payment is permitted [only] if the taxpayer elects by paying the first installment payment by August 29, the taxpayer may nevertheless elect to pay installments by paying on or before October 30 the delinquent first installment together with a penalty in the amount of 10% of the amount the of the installment and paying the second installment payment in full. If the taxpayer fails to meet {this requirement}, the full amount of the real estate tax is due on or before October 30, and the real estate tax is delinquent if not paid in full on or before October 30.

No discount: No discount applies to installment payments

Penalty on delinquent installments: If a taxpayer makes the first installment payment by August 29, and fails to pay in full any subsequent installments by the installment due date, the installment is not paid by the due date is delinquent and a penalty will be added to the tax in the amount of ten percent (10%) of the amount of the installment not paid by the installment due date, without regard to any partial payment of the installment.

Ineligibility: A taxpayer who is delinquent by more than ten (10) days on all installment payments is ineligible for the installment payment option in the following school year.

Option limited to approved homestead and farmstead property: A taxpayer may elect installment payment only real estate tax payable on real estate approved by the County assessment office under the Taxpayer Relief Act as a homestead or farmstead property eligible for a homestead or farmstead exclusion and small business owner property as eligible homestead property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

Effective date: This plan will become effective July 1, 2009, and will continue in effect thereafter for real estate taxes levied for the school year beginning July 1, 2009, and for real estate taxes levied for future years, until amended or repealed.

- 9.4.6. Recommend to approve the Wilkes-Barre Area Career and Technical Center Budget as presented for the 2017-2018 school year.
- 9.4.7. Recommend approval of agreement between GNASD and Wyoming Valley D&A Services in the amount of \$12,000.00 for the 2017-2018 school year.
- 9.4.8. Recommend approval to accept the proposal from Joyce Insurance Group at a cost of \$149,392 for premiums for the 2017-2018 school year.
- 9.4.9. Recommend approval to appoint the Joyce Insurance Group as GNA'S Workman's Compensation Carrier for the 2017-2018 school year at a premium not to exceed \$263,4161.

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Motion by Len Olzinski, seconded by Wendy Wiaterowski to accept the Finance Report. Upon voice vote, all present voted yes. Motion passes.

9.5. **Negotiations** (Wiaterowski, Olzinski, Landmesser) W. Wiaterowski, Chairperson
No Report.

9.6. **Personnel** (Prushinski, Shepanski, Tennesen) Tony Prushinski, Chairperson

9.6.1. Recommend approval of all applications. – On file in district office.

9.6.2. Recommend approval to appoint Michelle Hughes to the position of Special Education Emotional Support Teacher through transfer of entities from LIU 18 to GNASD at Masters Step 4 per terms and conditions of the CBA.

9.6.3. Recommend accepting the letter of resignation of Eileen Gray, Paraprofessional, retroactive to June 14, 2017.

9.6.4. Recommend approval to appoint the following extra-curricular positions for the 2017-2017 school year:

- | | |
|-------------------------------|---------------------|
| a. Student Council Co-Advisor | Brandon W. Collins |
| b. Student Council Co-Advisor | James Litchkofski |
| c. Band Director Assistant I | Jeffrey Sanford |
| d. Band Director Assistant II | Taylor Morgan |
| e. Cheer Advisor Assistant | Stacey Lewis |
| f. Honor Society Co-Advisor | Linda Kelchner |
| g. Title I Department Head | Ann Marie O'Donnell |

9.6.5. Recommend appointing the following 2017 Summer School positions:

- | | |
|-------------------|-------------------|
| a. Math | Nicholas Rauh |
| b. Science | Miranda Matthews |
| c. ELA | Tina Yukenavage |
| d. Social Studies | Ralph Piontkowski |

9.6.6. Recommend approval to appoint the following to fill the 2017 ESY positions:

- | | |
|------------------------|---------------|
| a. HS Life Skills Aide | Sharon Warren |
|------------------------|---------------|

9.6.7. Recommend accepting the resignation of Frank Grevera, Director of Buildings and Grounds, as per the terms and conditions of the settlement agreement.

9.6.8. Retract Item 9.6.7 (a) and (b) of the May 11, 2017 agenda regarding ESY positions as they were to be Summer School appointments not ESY appointments.

Motion by Frank Shepanski, seconded by Matt Landmesser to accept the Personnel Report. Upon voice vote, all present voted yes. Motion passes.

9.7. **Policy** (Wiaterowski, Prushinski, Tennesen) Wendy Wiaterowski, Chairperson

9.7.1. Recommend approval of Len Olzinski as Treasurer of the GNA School Board.

9.7.2. Approve the list of updated committee assignments

9.7.3. Recommend approval of the first reading of Policy No. 823 – Naloxone.

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Motion by Wendy Wiaterowski, seconded by Frank Shepanski to accept the Policy Report.
Upon voice vote, all present voted yes. Motion passes.

9.8. **Safety** (Tennesen, Wiaterowski, Jacobs) Megan Tennesen, Chairperson
No report.

9.9. **Transportation** (James, Olzinski, Jacobs) Ken James, Chairperson

9.9.1 Recommend approving Joan Sedorchuk as a driver for White Transit.

Motion by Ken James, seconded by Tony Prushinski* to accept the Transportation Report.
Upon voice vote, all present voted yes. Motion passes.
(*Tony Prushinski arrived late to the board meeting due to a personal matter.)

10.0 **Tabled Items** – None.

11.0 **I.U. Update** – No report.

12.0 **Wilkes Barre CTC Update** – No report.

13.0 **Solicitor's Report** – Attorney DeLuca reported that the Board met in Executive Session from 6:00 - 7:00 pm to discuss personnel matters and receive the Superintendent's report. No deliberations took place and no decisions were made.

14.0 **Communication from Citizens** – None.

15.0 **Adjourn** – Meeting adjourned at 7:55 pm.

The next meeting of the GNA School Board will be on Thursday, July 13, 2017.