

GREATER NANTICOKE AREA SCHOOL BOARD  
BOARD MEETING MINUTES  
THURSDAY, May 11, 2017

The regular meeting of the Board of Directors of the Greater Nanticoke Area School District was held Thursday, May 11, 2017 in the Board Room of the Greater Nanticoke Area High School. The meeting was called to order at approximately 7:00 pm by Board President Mr. Ryan Verazin.

1. ROLL CALL

1.1. Pledge of Allegiance: Kindergarten student – Gavin Higgins

Mr. Prushinski called the roll: Present: Ken James, Matt Landmesser, Frank Shepanski, Wendy Wiaterowski, Len Olzinski, Meghan Tennesen and Ryan Verazin. Also present were Atty. Vito DeLuca, Albert Melone and Dr. Ron Grevera. Absent: Gary Smith

2. APPROVAL OF MINUTES OF PREVIOUS MEETING(S) NOTATION OF EXECUTIVE SESSIONS:

Motion by Frank Shepanski, seconded by Len Olzinski to accept the minutes from the Regular School Board Meeting/Executive Session from April 6, 2017. Upon voice vote, all present voted yes. Motion passes.

3. COMMENTS REGARDING ITEMS ON THE AGENDA – No comments.

4. TREASURER REPORT

Motion by Len Olzinski, seconded by Kenny James to accept the Treasurer's Report. Upon voice vote, all present voted yes. Motion passes.

5. PAYMENT OF BILLS

5.1. General Account list of bills for March 2017: \$1,084,199.09

5.2. Family center list of bills for March 2017: \$11,482.62

Motion by Tony Prushinski, seconded by Wendy Wiaterowski to accept the paying of the March 2017 bills. Upon voice vote, all present voted yes. Motion passes.

6. SUPERINTENDENT'S COMMENT

7. ADMINISTRATIVE REPORTS – On file in district office.

8. BOARD SECRETARY'S REPORT – On file in district office.

9. COMMITTEE REPORTS

9.1. **Athletics** (James, Landmesser, Shepanski)

Ken James, Chairperson

9.1.1. Athletic Report – On file in district office.

9.1.2. Recommend approval to appoint the following coaches for the **2017-2018** season:

(Note: Clearances on file.)

a. Basketball Head Coach – Girls

Alan Yendrzejewski

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b. Basketball Assistant I – Girls	Ed Grant
c. Basketball Assistant II – Girls	Jen Olzinski
d. Basketball Scorekeeper – Girls	Tracy Biehl
e. Basketball Scoreboard Operator – Girls	Kevin Ward
f. Basketball Head Coach – Boys	John Beggs
g. Basketball Assistant I – Boys	Ed Lukowski
h. Basketball Assistant II, III, IV (share) – Boys	Zach Pientka
i. Basketball Assistant II, III, IV (share) – Boys	Matt Meade
j. Basketball Assistant II, III, IV (share) – Boys	Eric Spencer
k. Basketball Scorekeeper – Boys	Tracy Biehl
l. Basketball Scorebook – Boys	Kevin Ward
m. Swim Team-Head Coach	Clare Finn

Motion by Kenny James, seconded by Len Olzinski to accept the Athletic Report.  
Upon voice vote, all present voted yes. Motion passes.

**9.2. Buildings and Grounds** (Shepanski, James, Smith) Frank Shepanski, Chairperson

- 9.2.1. Buildings and Grounds Report - On file in district office.
- 9.2.2. Robert Wentz, GNA Wrestling Booster Club Treasurer, requests the use of the GNA high school cafeteria on May 17, 2017 from 6:00-9:00 pm for their monthly meeting.
- 9.2.3. Angela Martino-Higdon requests the use of the GNA auditorium on Wednesday, June 28, 2017 for the Encore School of Dance recital from 5:30 – 8:30 pm. Encore School of Dance carries its own liability insurance; a copy of which they will provide.
- 9.2.4. Joseph Yudichak, Jr. requests the use of the GNA High School baseball field for the youth and senior Legion baseball teams. The season use would be from the end of May through the middle of July 2017.
- 9.2.5. John Beggs, GNA boys' basketball coach, requests the use of the High School, Elementary, and Ed Center gymnasiums for a varsity and junior varsity summer basketball league. Each gym will be staffed by members of the boys' basketball coaching staff and PIAA certified officials will be used. They will be responsible for set up and clean up. Dates and time needed are: June 1, 6, 8, 13, 15, 20, 22, 27, and 29 and July 11, 12, 13, 18, 19 and 20 from 5:00 pm – 8:30 pm.
- 9.2.6. In an effort to provide recreation and promote basketball in our community, the GNA boys' and girls' basketball coaching staff requests the use of the High School and Elementary Center gymnasiums for five days from June 19-23, 2017 from 8:30 am to 4:30 pm in order to conduct their annual Basketball Camp. There will be a session in the morning and one in the afternoon. Students in grades 2<sup>nd</sup> through 8<sup>th</sup> are welcome.

Motion by Frank Shepanski, seconded by Matt Landmesser to accept the Buildings and Grounds Report.  
Upon voice vote, all present voted yes. Motion passes.

**9.3. Education** (Prushinski, Wiaterowski, Landmesser) Tony Prushinski, Chairperson

- 9.3.1 Recommend approval to open two (2) emotional support classrooms for the start of the 2017-2018 school year.

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Motion by Tony Prushinski, seconded by Frank Shepanski to accept the Education Report.  
Upon voice vote, all present voted yes. Motion passes.

9.4. **Finance** (Smith, Olzinski, Landmesser)

Gary Smith, Chairperson

- 9.4.1. Recommend approval of the list for credit reimbursements. **(Attachment)**
- 9.4.2. Recommend approval of the list of incremental increases. **(Attachment)**
- 9.4.3. A motion authorizing the adoption by the Board of School Directors of Greater Nanticoke Area School District of a Resolution authorizing and approving the issuance of one or more series of federally taxable and/or tax-exempt general obligation bonds and or notes of the School District for the purposes of: (1) advance refunding the School District's outstanding General Obligation Bonds, Series of 2012; (2) planning, designing, acquiring, constructing, installing, furnishing and equipping of improvements and renovations to facilities of the School District; (3) purchasing capital equipment for use by the School District; (4) additional capital projects of the School District to the extent approved by the Board; (5) funding capitalized interest on all or any portion of the Bonds; and (6) paying the costs and expenses of issuance of the Bonds, all as more fully described in the complete text of the Resolution.
- 9.4.4. Recommend approval of PlanCon Part F, Construction Documents. The materials for PlanCon Part F have been reviewed and approved as meeting the requirements of the school laws of Pennsylvania and the policies and regulation of the State Board of Education. This approval authorizes the proper bidding of the project and constitutes approval for entering into contracts. - On File in District Office.
- 9.4.5. Recommend approval of GDC to upgrade eight servers to one virtual server at a hardware/software cost of \$47,684.58. (Note: The funding for this project will come from the 2016-2017 technology budget.)
- 9.4.6. Authorize the Board of Directors of the Greater Nanticoke Area School District to adopt the proposed final budget for the fiscal year 2017-2018 which reflects total anticipated expenditures of \$30,176,680.00. Further authorize that the Real Estate Tax rate for budgetary purposes be established at 11.4974 mills on each One Thousand Dollars (\$1,000) of assessed valuation on Real Estate situated within the corporate limits of said school district, comprised of Nanticoke City and the Townships of Plymouth, Newport, and Conyngham. Authorize the following Resolution on the proposed final budget for the Greater Nanticoke Area School District be approved:

WHEREAS, the Board of Directors of the Greater Nanticoke Area School District, in accordance with the law, prepared the following proposed budget, of the amount of funds that will be required by the School District in its several departments for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Greater Nanticoke Area School District hereby proposed the expenditures hereinafter set forth in the proposed final budget for the fiscal year 2017-2018 and further proposed to adopt said proposed final budget, and per capita tax of \$5.00 under Section 679 and proposes to re-

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enact and/or continue in force the Resolution previously adopted, providing for levy, assessment, and collection of the following taxes:

- *One half (.5000) per centum on transfers of Real Estate under Act 511*
- *The Earned Income Tax (Wage Tax) of one half percent (.500) under Act 511*
- *Local Service Tax of Five Dollars (\$5.00) under Act 511 as amended by Act 222 for residents of Nanticoke City, Newport Township, Conyngham and Plymouth Townships*
- *The Per Capita Tax of Five Dollars (\$5.00) under Act 5111*

9.4.7 Recommend approval of Metz Culinary Management to provide food service to the District for the 2017-2018 school year with a \$.10 increase on all paid lunches and breakfast.

9.4.8 It is recommended that the board approve the real estate tax exemption of real estate property taxes that becomes due on or after March 13, 2017 for Richard W. Grevera of 99 Garfield Street, Nanticoke, PA 18634. The PA Department of Military and Veteran's Affairs and the State Veteran's Commission has determined that the applicant has demonstrated the required financial need.

Motion by Len Olzinski, seconded by Kenny James to accept the Finance Report. Upon voice vote, all present voted yes. Motion passes.

9.5. **Negotiations** (Smith, Wiaterowski, Landmesser) Gary Smith, Chairperson  
No Report.

9.6. **Personnel** (Prushinski, Shepanski, Tennesen) Tony Prushinski, Chairperson

9.6.1. Recommend approval of all applications.

9.6.2. Recommend approval of the list of requests, field trips and conferences.

9.6.3. Recommend accepting the letter of resignation from Delores Huk, cafeteria employee. Delores will continue employment through the last day of the 2016-2017 school year.

9.6.4. Recommend approval to accept the letter from Mary Mikulski to relinquish the position of head cook in the high school cafeteria retroactive to April 21, 2017. (Note: Mary will retain her full time status.)

9.6.5. Recommend approval to appoint Gerri Vahey as head cook in the high school cafeteria retroactive to April 24, 2017.

9.6.6. Cathy Steidinger, cleaner, requests two days unpaid leave on April 28, 2017 and May 1, 2017.

9.6.7. Recommend appointing the following 2017 ESY positions:

- a. Nicholas Rauh Science
- b. Ralph Piontkowski Social Studies

9.6.8. Tara Ann Ebert requests permission to take intermittent FMLA for a period of one year beginning on April 17, 2017 through April 17, 2018.

9.6.9. Recommend adding Erin Hall to the para-professional aide substitute list retroactive to May 1, 2017.

9.6.10. Recommend approval to post the position of one (1) emotional support teacher for the 2017-2018 school year. (Note: This position will save the district money in excess of \$200,000.00 and will be posted only if transfer of entities does not apply)

9.6.11. Recommend appointing Nina Herbst as David Baker's mentor.

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- 9.6.12. Anna Lamoreux, paraprofessional, requests approval to take one day of unpaid leave on Monday, May 15, 2017 for personal reasons.
- 9.6.13. Deb Degosky, paraprofessional, requests approval to take one day of unpaid leave on Friday, May 12, 2017 for personal reasons.
- 9.6.14. Kenneth Shimko, maintenance, requests approval of retroactive FMLA for the period of April 28, 2017 through May 11, 2017.
- 9.6.15. Recommend approval to appoint the following to fill the 2017 ESY positions:
- |                                      |                    |
|--------------------------------------|--------------------|
| a. HS Life Skills Teacher            | Lori Dennis        |
| b. Ed Center Life Skills Teacher     | Mary Morganti      |
| c. KM Smith-Autistic Support Teacher | Kristy Guastella   |
| d. HS Life Skills Aide               | Jeannie Littleford |
| e. Ed Center Life Skills Aide        | Tracey Tushinski   |
| f. KM Smith-Autistic Support Aide    | Theresa Walts      |
- 9.6.16. Recommend approval to appoint the following extra-curricular positions for the 2017-2018 school year:
- |                                    |                                    |
|------------------------------------|------------------------------------|
| a. Web Designer                    | JD Verazin                         |
| b. Head Cheer Advisor              | Beth Maney                         |
| c. Band Director                   | Ryan Kozich                        |
| d. Assistant I                     | Taylor Morgan                      |
| e. Spanish Club Advisor *          | Linda Kelchner                     |
| f. French Club Advisor *           | Robin Harbaugh                     |
| g. High School Newspaper Advisor   | Sean Carey                         |
| h. Honor Society Advisor           | Xann Pray                          |
| i. Coordinator of Nurses           | Sandy Najaka                       |
| j. Junior Class Advisors           | Sandy Najaka and Robin Harbaugh    |
| k. Sophomore Class Advisors        | Angelo Cipriani and Xann Pray      |
| l. High School Yearbook Advisor    | Xann Pray                          |
| m. Chorus Director (High School)   | Ellen Rutkowski                    |
| n. Chorus Assistant II (Ed Center) | Ellen Rutkowski                    |
| o. Musical Play Director           | Ellen Rutkowski                    |
| p. Electives Department Head       | Jamie Beggs                        |
| q. Special Ed Department Head      | Lori Dennis                        |
| r. English Department Head         | Rachel Jeffries                    |
| s. Math Department Head            | Barbara Warman                     |
| t. Science Department Head         | Dawn Marshall                      |
| u. History Department Head         | Jeanne Makarczyk                   |
| v. Foreign Language Honor Society  | Linda Kelchner and Robin Harbaugh  |
| w. Senior Class Advisors           | Dawn Marshall and Jeanne Makarczyk |
- \*unpaid positions

Motion by Tony Prushinski, seconded by Wendy Wiaterowski to accept the Personnel Report. Upon voice vote, all present voted yes. Motion passes.

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9.7. **Policy** (Wiaterowski, Prushinski, Tennesen) Wendy Wiaterowski, Chairperson

9.7.1. Recommend approval to change the Act 80 Day of September 29, 2017 to October 6, 2017 in the 2017-2018 School Calendar. (Note: This is being done to coordinate professional development with neighboring school districts.)

Motion by Wendy Wiaterowski, seconded by Matt Landmesser to accept the Policy Report.  
Upon voice vote, all present voted yes. Motion passes.

9.8. **Safety** (Tennesen, Wiaterowski, Olzinski) Megan Tennesen, Chairperson  
No report.

9.9. **Transportation** (James, Smith, Olzinski) Ken James, Chairperson  
No report.

10.0 **Tabled Items** – None.

11.0 **I.U. Update** – No report.

12.0 **Wilkes Barre CTC Update** – No report.

13.0 **Solicitor's Report** – Attorney DeLuca reported that the Board met in Executive Session to discuss personnel matters and receive the Superintendent's report. No deliberations took place and no decisions were made.

14.0 **Communication from Citizens** – None.

15.0 **Adjourn** – Meeting adjourned at 7:18 pm.

The next meeting of the GNA School Board will be on Thursday, June 15, 2017.