

GREATER NANTICOKE AREA SCHOOL BOARD
BOARD MEETING MINUTES
THURSDAY, JANUARY 12, 2017

The regular meeting of the Board of Directors of the Greater Nanticoke Area School District was held Thursday, January 12, 2017 in the Board Room of the Greater Nanticoke Area High School. The meeting was called to order at approximately 7:05 pm by Board President Ryan Verazin.

ROLL CALL

Mr. Prushinski called the roll: Present: Gary Smith, Ken James, Matt Landmesser, Tony Prushinski, Len Olzinski and Ryan Verazin. Also present were Atty. Vito DeLuca, Chuck Yasinskas and Dr. Ron Grevera. Absent: Frank Shepanski, Wendy Wiaterowski and Megan Tennesen.

Pledge of Allegiance

APPROVAL OF MINUTES OF PREVIOUS MEETING(S) NOTATION OF EXECUTIVE SESSIONS:

Motion by Mr. Smith, seconded by Mr. James to accept the minutes from both the Reorganization Meeting & Regular School Board Meeting/Executive Session – December 6, 2016.

Upon voice vote, all present voted yes. Motion passes.

COMMENTS REGARDING ITEMS ON THE AGENDA: There were no comments.

TREASURER REPORT:

Motion by Mr. Smith, seconded by Mr. Landmesser to accept the Treasurer Report. Upon voice vote, all present voted yes. Motion passes.

PAYMENT OF BILLS:

- General Account list of bills for December 2016: \$711,147.94
- Family center list of bills for December 2016: \$11,160.76

Motion by Mr. Smith, seconded by Mr. Prushinski to approve the paying of the December 2016 bills. Upon voice vote, all present voted yes. Motion passes.

SUPERINTENDENT'S COMMENTS:

- Recognition of Mr. Ken James on 20 years of service as a school director in the Greater Nanticoke Area School District.
- I would like to congratulate Mrs. Judy Letukas on her 26 years as a school nurse working with the children of the Greater Nanticoke Area School District. For 26 years, Nurse Letukas has worked hard at bandaging students with various injuries at recess, administering medications, and issuing icepacks to students in need. Over the years, Nurse Letukas had to adapt to changing laws regarding administration of medicine, increases of students with allergies, changes in the wellness policy including body mass index, and changes in examining

GREATER NANTICOKE AREA SCHOOL BOARD
BOARD MEETING MINUTES
THURSDAY, JANUARY 12, 2017

immunization records of new students to the district. Once again, I wish Mrs. Letukas a happy and healthy retirement.

- I would like to take this opportunity to thank Mayor Wiaterowski and City Manager Wall for supporting our LSA Grant for improvements to the football stadium. If approved, the grant would afford the money for the district to install a rubberized track and a synthetic turf football field. I would also like to thank Senator Yudicak and Representative Mullery for their support letters for this potential project. The project narrative stresses the importance of a partnership with Luzerne County Community College which will afford them to start a track program at the school. Additionally, the community will have an opportunity to utilize the track as well.
- On Christmas Eve, one of the light posts fell at the football stadium. With one post down and another leaning, this created a safety issue at the stadium causing all lights to be removed from stadium. There is a motion on the agenda tonight which is meant to save money to bid the stadium lights with the building project rebid. In this fashion we will save additional rebid advertising costs and possibly 20% of the construction costs by bidding it with the Kennedy Project. If the motion is approved, it will be included in the Kennedy rebid as an alternate meaning that the board can accept or reject it individually based on cost.
- School will be closed in observance of Martin Luther king Jr. Day on Monday, January 16th. Additionally, school will be closed on Wednesday, January 18th for teacher in-service. Teachers will have the time to write curriculum which will be led by the Intermediate Unit. The curriculum is being placed on Google Docs so that teachers in each department can continue to address and write curriculum. I want to thank our teachers and administrators for their hard work and dedication to this important endeavor.

ADMINISTRATIVE REPORTS: On file in District office.

BOARD SECRETARY’S REPORT

Motion by Mr. Prushinski, seconded by Mr. Smith to approve the Board Secretary’s Report. Upon voice vote, all present voted yes. Motion passes.

COMMITTEE REPORTS:

9.1 Athletics (James, Landmesser, Shepanski)

9.1.1 Athletic Report – on file in District office. Ken James, Chairperson

9.1.2 Recommend approval to appoint the following coaches for the 2016-2017 season:

- | | |
|--|-----------------|
| a. Wrestling Videographer | John Vasello |
| b. Baseball Volunteer Coach | James McDermott |
| c. Basketball Alternate Scorer/Timer – Boys | Ed Lukowski III |
| d. Basketball Alternate Scorer/Timer – Girls | Ed Lukowski III |
| e. Volleyball Volunteer Assistant – Boys | Dave Marcossi |

GREATER NANTICOKE AREA SCHOOL BOARD
BOARD MEETING MINUTES
THURSDAY, JANUARY 12, 2017

f. Volleyball Alternate Scorer/Timer – Boys	Carmella Brown
g. Softball Head Coach	Ryan Stetz
h. Softball Assistant I	Leanne Harvey
i. Softball Assistant II	Nina Matzoni
j. Softball Scorekeeper	William Hischak
k. Softball Videographer	Brian Stashak
l. Track Assistant I	Matthew Meade
m. Track Assistant II	Neal McMahon

9.1.3 Recommend approval to appoint the following coaches for the 2017-2018 season:

a. Soccer Head Coach – Boys	Mark Matusek
b. Soccer Assistant I – Boys	Joshua Olzinski
c. Soccer Head Coach – Junior High	Edward Lukowski

9.1.4 Recommend creation of a Junior High Boys and Girls Track and Field Program

9.1.5 Recommend posting a Junior High Track coach position.

Motion by Mr. James, seconded by Mr. Smith to approve the Athletic Report. Upon voice vote, all present voted yes except Mr. Olzinski abstained from 9.1.3b. Motion passes.

9.2 Buildings and Grounds (Shepanski, James, Smith) Frank Shepanski, Chairperson

9.2.1 Buildings and Grounds Report – on file in District office.

9.2.2 The Newport Twp. Biddy Basketball program is requesting use of the Elementary and Ed Center gymnasiums on March 3 – 5, 2017 for their annual Girls Basketball Tournament. Specifics will be coordinated with GNA Buildings and Grounds staff.

9.2.3 The Newport Twp. Biddy Basketball program is requesting use of the Elementary and Ed Center gymnasiums on February 17 - 19, 2017 for their annual Boys Basketball Tournament. Specifics will be coordinated with GNA Buildings and Grounds staff.

9.2.4 Janet Nevel, owner of Live Love Dance Studio, requests the use of the GNA high school auditorium for their annual 2017 Dress Rehearsal and Recital on Saturday, May 20, 2017 from 9:00 am – 2:00 pm and on Sunday, May 21, 2017 from 12:00 pm – 5:00 pm.

9.2.5 The Wrestling Booster Club requests permission to use the GNA high school cafeteria for their monthly meeting on January 11, 2017 from 6:00 pm – 9:00 pm.

9.2.6 Motion to approve Lane’s Cranes to remove and dispose of four light poles at the football stadium at a cost of \$13,025.00 retroactive to January 6, 2017.

GREATER NANTICOKE AREA SCHOOL BOARD
BOARD MEETING MINUTES
THURSDAY, JANUARY 12, 2017

9.2.7 Motion to bid stadium lights by adding them to the existing Kennedy Renovation and Addition Project.

Motion by Mr. James, seconded by Mr. Smith to approve the Buildings and Grounds Report. Upon voice vote, all present voted yes. Motion passes.

9.3 **Education** (Prushinski, Wiaterowski, Landmesser)

Tony Prushinski, Chairperson

No report.

9.4 **Finance** (Smith, Olzinski, Landmesser)

Gary Smith, Chairperson

9.4.1 Recommend approval of the list for credit reimbursements.

9.4.2 Recommend approval of the list for increment increases.

9.4.3 Recommend to approve the resolution of the Local Share Account Grant for the football field renovation.

9.4.5 It is recommended that the Greater Nanticoke Area School District enter into an agreement with DeHey McAndrew as §403(b) administrators for the calendar year 2017 providing certain IRC §403(b) Salary Reduction Agreement (SRA) plan administration services. The cost of the plan is \$4,175 plus \$1.59 per contributor per payroll period.

9.4.6 It is recommended that the Greater Nanticoke Area School District enter into a Consultative Retainer Agreement with DeHey McAndrew for the calendar year 2017 providing professional consultation, administration, informational services and the preparation and filing of IRS and Department of Labor informational reports and tax returns towards GNASD'S employee benefit plans and/or related human resources or personnel issues. The cost of the agreement is \$2,275.

9.4.7 Authorize the Superintendent and Director of Special Education to study bringing back emotional support students to the district.

9.4.8 It is recommended that the board approve the tax exemption of real estate property taxes for Gaynor Burleigh at 188 West Green St., Nanticoke, PA 18634. (Certified by the PA Department of Military and Veterans Affairs.)

9.4.9 Motion to refund Lynn Bolinski of 17 Vista Dr., Ridgeview, Nanticoke 2016-2017 school real estate taxes in the amount of \$156.80. Reason for refund: Taxpayer has been granted homestead exclusion.

9.4.10 Motion to refund Ronald LaMarca of 144 Welles St., Nanticoke 2016-2017 school real estate taxes in the amount of \$156.80. Reason for refund: Taxpayer has been granted homestead exclusion.

GREATER NANTICOKE AREA SCHOOL BOARD
BOARD MEETING MINUTES
THURSDAY, JANUARY 12, 2017

9.4.11 Motion to refund Robert Kalinowski of 50 N. Chestnut St., Nanticoke 2016-2017 school real estate taxes in the amount of \$156.80. Reason for refund: Taxpayer has been granted homestead exclusion.

Motion by Mr. Smith, seconded by Mr. James to approve the Finance Report. Upon voice vote, all present voted yes. Motion passes.

9.5 **Negotiations** (Smith, Wiaterowski, Landmesser) Gary Smith, Chairperson

No report.

9.6 **Personnel** (Prushinski, Shepanski, Tennesen) Tony Prushinski, Chairperson

9.6.1 Recommend approval of all applications.

9.6.2 Recommend approval of the attached list of requests, field trips and conferences.

9.6.3 Recommend adding the following teacher(s) to the substitute teacher list:

- a. Lisa A. Owens – Nurse
- b. K'lah Komoroski – Nurse
- c. Roy Dennis – Certified in History
- d. Abigail Merchadante – Certified in Social Studies/7-12
- e. Brian Bevans

9.6.4 Recommend accepting the resignation letter of Judith Letukas, School Nurse, effective January 27, 2017.

9.6.5 Recommend posting and advertising for the position of school nurse.

9.6.6 Jessica Fletcher requests three days unpaid leave (March 22 – 24, 2017) for vacation purposes.

9.6.7 Megan Iagnemma requests to take time off for maternity leave. Her approximate leave date will begin April 26, 2017 and will continue through the remainder of the school year. Megan will be taking her accumulated sick days and anticipates returning in August for the start of the 2017-2018 school year.

9.6.8 Julie Dalmas requests to take an unpaid maternity leave of absence beginning approximately February 27, 2017 for a period of 6 weeks.

9.6.9 Recommend approval to hire Sharon John, certified school psychologist, one day per week at a rate of \$60/hour for the remainder of the 2016-2017 school year.

9.6.10 Recommend adding Linda Kapsick to the substitute list as a para-professional.

GREATER NANTICOKE AREA SCHOOL BOARD
BOARD MEETING MINUTES
THURSDAY, JANUARY 12, 2017

9.6.11 Recommend approval to accept Lynn Ravin's, Learning Support Aide, letter of resignation effective.

9.6.12 Rose Maholski requests permission to take two unpaid days (February 6 and 7, 2017).

Motion by Mr. Prushinski, seconded by Mr. Landmesser to approve the Personnel Report. Upon voice vote, all present voted yes. Motion passes.

9.7 Policy (Wiaterowski, Prushinski, Tennesen)

W. Wiaterowski, Chairperson

9.7.1 It is recommended that the board approve the 98 day expulsion inclusive of the ten day suspension for student 0102517 for violation of PADDC Act 35 P.S. §780-113 and District Policy.

9.7.2 Recommend approval of Board Committee Chairs:

<u>Committee</u>	<u>Chairperson</u>
❖ Athletics	Ken James
❖ Buildings and Grounds	Frank Shepanski
❖ Education	Tony Prushinski
❖ Finance	Gary Smith
❖ Negotiations	Gary Smith
❖ Personnel	Tony Prushinski
❖ Policy	Wendy Wiaterowski
❖ Safety	Megan Tennesen
❖ Transportation	Ken James

Motion by Mr. Prushinski, seconded by Mr. Landmesser to approve the Policy Report. Upon voice vote, all present voted yes. Motion passes.

9.8 Safety (Tennese, Wiaterowski, Olzinski) – No report.

Megan Tennesen, Chairperson

9.9 Transportation (James, Smith, Olzinski) – No Report

Ken James, Chairperson

Tabled Items – None

I.U. Update – No Report

Wilkes Barre CTC Update – No Report

Solicitor's Report – Solicitor DeLuca announced that the Board met in Executive Session to discuss personnel matters and receive the superintendent's report. No deliberations took place and no decisions were made.

GREATER NANTICOKE AREA SCHOOL BOARD
BOARD MEETING MINUTES
THURSDAY, JANUARY 12, 2017

Motion by Mr. Prushinski, seconded by Mr. Landmesser to adjourn meeting. Meeting adjourned at 7:37 pm.

The next meeting of the GNA School Board will be on Thursday, February 9, 2017.