

# INSTRUCTIONS TO APPLY FOR CLEARANCES

## CRIMINAL HISTORY CLEARANCE

Paper Form (\$22.00 – Money Order or Certified Check)

Online: <https://epatch.state.pa.us/> (Credit Card - \$22.00 fee)

## Child Abuse History Clearance

Paper Form (\$13.00 fee- Money Order or Certified Check)

Online: <https://www.compass.state.pa.us/CWIS> (Credit Card - \$13.00 fee)

## Fingerprints

REGISTER: [www.identogo.com](http://www.identogo.com)

1. Select state PA
2. Select Digital Fingerprinting
3. Service Code – 1KG6XN (Greater Nanticoke Area School District)
4. Select Schedule or Manage Appointment
5. Fill out information
6. Payments will be made at time of Fingerprinting
7. After being fingerprinted you will need to bring you IDENTOGO receipt back to GNASD