

GREATER NANTICOKE AREA SCHOOL DISTRICT  
SCHOOL BOARD MINUTES  
THURSDAY, JANUARY 15, 2015

The Regular Meeting of the Board of Directors of the Greater Nanticoke Area School District was held Thursday, January 15, 2015 at 7:00 p.m. in the Board Room of the Greater Nanticoke Area Senior High School.

1.0 ROLL CALL

Mr. Prushinski called the Roll: PRESENT: Tennesen, Wiaterowski, James, Beggs, Raineri, Verazin, Prushinski, Smith, and Shepanski. Also present were Attorney Vito DeLuca, Dr. Ron Grevera, and Chuck from Melone's office.

**Pledge of Allegiance:** District Chorus Representatives: Kiley Bartusek and Katherine Mash

2.0 APPROVAL OF MINUTES

Mr. Smith made a motion, seconded by Mrs. Tennesen, to accept the minutes of the following meeting(s).

2.1 Regular School Board Meeting/Executive Session/Reorganization—December 2, 2014

Upon voice vote, all present voted aye, Motion passes.

3.0 COMMENTS REGARDING ITEMS ON THE AGENDA:

There were no comments.

4.0 TREASURER REPORT

Mr. Smith made a motion, seconded by, Mr. James, to accept the Treasurer Report.

4.1 Treasurer Report

Upon roll call, all present voted yes. Motion passes.

5.0 PAYMENT OF BILLS:

Mrs. Wiaterowski made a motion, seconded by Mr. Smith, to approve the paying of bills.

5.1 General Account list of bills for December 2014: \$819,970.25 (**Attachment**)

5.2 Family Center list of bills for December 2014: \$9,899.06 (**Attachment**)

Upon roll call, all present voted yes, Motion passes.

6.0 SUPERINTENDENT'S COMMENTS

PSBA School Director Recognition Month: Dr. Grevera presented all Board Members with certificates honoring them for their service.

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Mr. Chet Zaremba, Nanticoke Historical Society: Presentation of Medal from the 1926 State Championship Boys' Basketball Team and a player, David Price that scored 54 points in the state championship game, which will be placed with the 1926 Trophy in the school.

Mrs. Mash gave an update on the Family Center and the grant they received. She also presented each Board Member with a My School and Community Passport.

Dr. Grevera explained the Act 168 concerning background checks.

Dr. Grevera introduced Susan Lipsey, Special Ed Director, to the audience.

7.0 ADMINISTRATIVE REPORTS

7.1 Mr. Long (**Attachment**)

7.2 Dr. Scott (**Attachment**)

7.3 Mr. Gorham (**Attachment**)

7.4 Maryann Jarolen (**Attachment**) **ABSENT**

8.0 BOARD SECRETARY'S REPORT

Mr. Prushinski made a motion, seconded by, Mr. Smith, to approve the Secretary's Report.

Upon voice vote, all present voted aye. Motion passes.

9.0 COMMITTEE REPORTS

9.1 **Athletics**

Mr. James made a motion, seconded by, Mrs. Tennesen, to approve the Athletic report.

9.1.1 Athletic Report

9.1.2 It is recommended that the following coaches be appointed for the 2015-2016 Fall Season: *Clearances on File*

- a. Head Field Hockey Coach.....Lori Dennis
- b. Assistant II Field Hockey Coach.....Lindsay Thomas
- c. Field Hockey Scorekeeper.....Mary Ann Olver
- d. Head Golf Coach.....Nina Matzoni
- e. Volunteer Golf Coach.....Linda Helmecki
- f. Head Boys' Soccer Coach.....Mark Matusek
- g. Boys' Soccer Assistant I.....Ed Lukowski
- h. Head Girls' Volleyball Coach.....Deb Gavin
- i. Girls' Assistant 1 Volleyball Coach.....James Gavin
- j. Girls' Assistant 2 Volleyball Coach.....Heather Kowalski

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- k. Girls' Volleyball Timer.....Joyce Pietrzyk
- l. Girls' Volleyball Bookkeeper.....Barbara Lach
- m. Head Football Coach.....Ron Bruza
- n. Football Assistant II.....Arnell Cozart
- o. Volunteer Assistant Football Coach.....William Sandly
- p. Volunteer Assistant Football Coach.....Caleb Race
- q. Football Timer.....Alan Yendrzejewski

Upon roll call, all present voted yes. Motion passes.

## 9.2 Buildings and Grounds

Mr. Frank Grevera gave an update on the baseball field renovation. Waiting for the Spring.

Mr. Shepanski thanked Frank Grevera for getting the swimming blocks ready and saving the district money.

Mr. Shepanski made a motion, seconded by, Mrs. Wiaterowski, to approve the Buildings and Grounds Report.

### 9.2.1 Building and Grounds Report

9.2.2 Ratify the request from the GNA Wrestling Booster club to use the HS cafeteria on January 8, 2015 from 6-9pm for their regular meeting

9.2.3 The GNA Wrestling Booster Club requests permission to use the HS Cafeteria on January 26, 2015 from 5:30-9pm for their empanada fundraiser assembly and distribution.

9.2.4 Ellen Rutkowski requests permission to perform the show You're a Good Man, Charlie Brown on Friday, March 13<sup>th</sup> and Saturday, March 14<sup>th</sup>, 2015 at 7pm in the HS Auditorium. (Pending availability of the rights for the show.) Cost: \$1175 which would be covered by ticket sales.

9.2.5 The Nanticoke Area Jr. Trojan's requests the use of the HS Auditorium and Cafeteria on February 8, 2015 from 4-8pm to have their annual awards and pizza day.

9.2.6 The Nanticoke Little League requests permission to use the HS Cafeteria on Tuesday, February 3, 2015 to hold their monthly meetings. They also request the use of the Ed Center Cafeteria to conduct tryouts on March 14, 15, 17, and 19<sup>th</sup> from 6-9pm.

9.2.7 The Nanticoke Baseball Booster Association requests permission to use the HS cafeteria on February 5, 2015 from 5:30-8pm to hold their meeting. A representative from Sneaker King will also be attending to aid the players in their cleat purchases.

Upon roll call, all present voted yes. Motion passes.

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**9.3 Education**

**9.4 Finance**

Chuck (Melone's office) explained 9.4.9 motion. Index is 2.8%.

Mr. Marks questioned where 110 S. Main St was in Nanticoke as listed under 9.4.3.

Address was supposed to be Market St.

Mr. Verazin: 9.4.3 will be tabled.

Mr. Smith made a motion, seconded by, Mr. James, to approve the Finance Report.

9.4.1 Recommend approval of the attached list for credit reimbursement.

**(Attachment)**

9.4.2 Recommend approval of the attached list for increment increase.

**(Attachment)**

9.4.3 **TABLED** Motion to approve repository bid offer of \$500 on the property located at 110 South Main Street, Nanticoke (42-J7NE4-010-002-000) as recommended by the City of Nanticoke and Luzerne County. **(Attachment)**

9.4.4 It is recommended that the Greater Nanticoke Area School District enter into an agreement with DeHey McAndrew as 403B administrators for the calendar year 2015. The cost of the plan is \$4,175 plus \$1.59 per contributor per payroll. **( Attachment)**

9.4.5 It is recommended that the Greater Nanticoke Area School District enter into an agreement with DeHey McAndrew as IRC Section 125 Administration, Accounting, and Reporting Services for benefit plan design for 2015 calendar year. The cost of the plan is \$2,275. **( Attachment)**

9.4.6 It is recommended that Christine Oshinski, 164 Robert St., Nanticoke, PA 18634 be refunded \$12.34 due to a change in land assessment for 2014. **(Attachment)**

9.4.7 It is recommended that Michael Sivilich Jr. and Eric Sivilich, 1203 S. Main St., Hanover Twp, PA 18706 be refunded \$13.71 due to a change in land assessment for 2014. Property location is 305 Rear W. Union St., Nanticoke, PA. **(Attachment)**

9.4.8 It is recommended that Citizen's Savings Bank, Administrative Office, 500 South State St., Clarks Summit, PA 18411 be refunded \$2,196.28 due to a double payment made by the bank in October and November 2014 for Benjamin Wallace's 2014 School Taxes. **(Attachment)**

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- 9.4.9 Adopt the **RESOLUTION** which indicates the Greater Nanticoke Area School District will not raise property taxes by more than its inflation index for 2015-2016 school year. **(Attachment)**
- 9.4.10 It is recommended that the Board accept the LIU Budget for the 2015-2016 school year. **(Attachment)**
- 9.4.11 It is recommended that the computers in the High School, Educational Center, Kennedy and KM Smith be updated by entering into a three year agreement with HP for 330 machines at a total cost of \$266,872 to be divided over a three year period with a buyout in the fourth year. All funding for the first year of the project is in the 2014-2015 Technology Budget. ( Note: There is no extra cost to the District since the money is in the current approved budget).
- 9.4.12 It is recommended that the Board solicit quotes for a “RFP” (Request for Proposal) for a Wireless Network Project. (Note: Project will be paid through E- rate). **(Attachment)**
- 9.4.13 It is recommended that the Board pay a refund of \$1,465.77 to Dale Richards Jr., 152 Fair Lane; Nanticoke, PA 18634-2008 due to a division of property.
- 9.4.14 MOVE, that the Board approve settlement of a matter concerning a special education student the term of the written settlement agreement to include compensatory education in the amount of \$12,000.00; \$4,500 to fund an Independent Educational Evaluation and reimbursement of \$8,000.00 in attorney’s fees.
- 9.4.15 MOVE, that the Board approve settlement of a matter concerning a special education student the terms of the written settlement agreement to include compensatory education in the amount of \$14,000.00 and reimbursement of \$6,000.00 in attorney’s fees.

Upon roll call, all present voted yes. Motion passes.

#### 9.5 Negotiations

#### 9.6. Personnel

Mr. Prushinski made a motion, seconded by, Mrs. Wiaterowski, to approve the Personnel Report.

- 9.6.1 Recommend approval of all applications. **(Attachment)**
- 9.6.2 Recommend approval of the attached list of field trips and conferences. **(Attachment)**

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- 9.6.3 Ratify the hiring of Stacy Buckley as Nurse Assistant effective Dec. 23, 2014 at the rate and hours stipulated in the Support Staff Contract. *Pending clearances*
- 9.6.4 Recommend approval of a Family Medical Leave (FMLA) for Geraldine Vahey, cafeteria. This leave will be used intermittently.
- 9.6.5 Recommend approval to accept the verbal resignation from Shawna Pelton, cafeteria, effective December 29, 2014.
- 9.6.6 Recommend approval to post a cafeteria position.
- 9.6.7 Recommend Board approval to appoint Ellen Rutkowski as musical play director for the 2014-2015 school year.
- 9.6.8 Recommend Board approval of a Family Medical Leave (FMLA) for David Prushinski, teacher. This leave request is for 8 weeks with a start date of January 12, 2015.
- 9.6.9 Recommend approval from the Board to have the proper officials pay all affected grieved support staff employees a total of \$830.29 evident in grievance #01-2014.
- 9.6.10 Recommend approval from the Board to have the proper officials pay one affected grieved support staff employee a total of \$4.20 evident in grievance #06-02-14.
- 9.6.11 Recommend approval to accept the retirement letter from Debra Albanese, teacher, effective the last day of the 2014-2015 school year. **(Attachment)**
- 9.6.12 Recommend approval to accept the personal leave from Jessica Fletcher, teacher. She will use her sick, personal and unpaid days while on leave. The leave will start approximately May 15, 2015 and continue through the last day of the 2014-2015 school year.
- 9.6.13 Recommend approval to accept the resignation letter from Jennifer Ruchinski, aide, effective January 30, 2015. **(Attachment)**
- 9.6.14 Recommend approval to post an instructional aide position.
- 9.6.15 Recommend approval of a personal leave for Kelly McCabe starting on January 29, 2015 for approximately three weeks. Sick time will cover the absence.

Upon roll call, all present voted yes. Motion passes.

**9.7 Policy**

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Mr. Prushinski made a motion, seconded by, Mr. Shepanski to approve the Policy Report.

9.7.1 Recommend approval of February 13<sup>th</sup>, 2015 as a student snow make-up day from November 26<sup>th</sup>, 2014.

9.7.2 Recommend approval of June 4<sup>th</sup>, 2015 as a teacher-in-service make-up day from February 13, 2015.

9.7.3 Recommend approval of February 16<sup>th</sup>, 2015, President's Day as a student and teacher snow make-up day from December 9<sup>th</sup>, 2014.

9.7.4 Recommend approval of the **first draft** of the 2015-2016 school calendar. **(Attachment)**

9.7.5 Recommend approval of Board committees. **(Attachment)**

9.7.6 Recommend approval of the first reading of Policy # 806, Child Abuse. **(Attachment)**

Upon roll call, all present voted yes. Motion passes.

## 9.8 Safety

## 9.9 Transportation

Mr. Beggs made a motion, seconded by, Mrs. Wiaterowski, to approve the Transportation Report.

9.9.1 Recommend approval for the additional drivers to be added for the 2014-2015 school year: *All clearances on file.*

a. William Pollack.....Cragle Bus Service

b. Linda Blass.....Cragle Bus Service

Upon roll call, all present voted yes. Motion passes.

10.0 TABLED ITEMS FROM PREVIOUS MEETING(S)

11.0 I.U. UPDATE

Mr. Beggs: Dr. Grevera and the IU have been in contact with each other about the new Child Abuse clearances and will be coming here and take care of our employees.

12.0 WILKES BARRE CTC UPDATE

13.0 SOLICITOR'S REPORT

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Solicitor Vito DeLuca announced that the Board met in Executive Session from 5:30pm to 7:00 pm to discuss legal issues and personnel matters. No deliberations took place and no decisions were made.

Attorney DeLuca asked if the motion 9.4.3 could be approved by Dr. Grevera and ratified at the next meeting since the city is in a hurry to take care of this.

14.0 COMMUNICATION FROM CITIZENS

15.0 ADJOURN:

Mr. James made a motion, seconded by, Mr. Smith to adjourn the meeting. Upon voice vote, all present voted aye. Motion passes.