

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

The Regular Meeting of the Board of Directors of the Greater Nanticoke Area School District was held Thursday, June 18, 2015 at 7:00 p.m. in the Board Room of the Greater Nanticoke Area Senior High School.

1.0 ROLL CALL

Mr. Prushinski called the Roll: PRESENT: Wiaterowski, Verazin, Tennesen, Prushinski, James, Raineri and Shepanski. Absent: Beggs and Smith. Also present were Attorney Vito DeLuca, Dr. Ron Grevera, and Al Melone.

1.1 Pledge of Allegiance

2.0 APPROVAL OF MINUTES

Mr. Prushinski made a motion, seconded by Mrs. Wiaterowski, to accept the minutes of the following meeting(s).

Regular School Board Meeting/Executive Session—May 14, 2015

Upon voice vote, all present voted aye, Motion passes.

3.0 COMMENTS REGARDING ITEMS ON THE AGENDA:

There were no comments.

4.0 TREASURER REPORT

Mr. Raineri made a motion, seconded by, Mrs. Wiaterowski, to accept the Treasurer Report.

4.1 Treasurer Report

Upon roll call, all present voted yes. Motion passes.

5.0 PAYMENT OF BILLS:

Mr. Prushinski made a motion, seconded by Mr. James, to approve the paying of bills.

5.1 General Account list of bills for May 2015: \$1,376,468.25(**Attachment**)

5.2 Family Center list of bills for May 2015: \$11,315.75 (**Attachment**)

Upon roll call, all present voted yes, Motion passes.

6.0 SUPERINTENDENT'S COMMENTS

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

Mr. Melone presented the final budget.

Mr. Peter Ortiz explained changes made to the Kennedy/KM school project.

7.0 ADMINISTRATIVE REPORTS

7.1 Mr. Long

7.2 Dr. Scott (**Attachment**)

7.3 Mr. Gorham (**Attachment**)

7.4 Maryann Jarolen

7.5 Susan Lipsey (**Attachment**)

8.0 BOARD SECRETARY'S REPORT

Mr. Prushinski made a motion, seconded by, Mr. Shepanski, to approve the Secretary's Report.

Upon voice vote, all present voted aye. Motion passes.

9.0 COMMITTEE REPORTS

9.1 **Athletics**

Mr. James made a motion, seconded by, Mrs. Tennesen, to approve the Athletic report.

9.1.1 Athletic Report

9.1.2 It is recommended that the Board appoint the following 15-16 coach.

Clearances on file.

a. Girls Basketball Asst. II..... Jennifer Harnischfeger

b. Volunteer Football Asst. Coach.....Joe Shimko

9.1.3 Rescind the motion from May 14th, 2015 meeting that appointed Anthony Fleury as an Asst. III Track coach. He should have been appointed as a Track scorer.

9.1.4 Recommend approval to purchase equipment for the GNA field house at a cost not to exceed \$4,000. (**Attachment**)

9.1.5 It is recommended that the Board post the following positions:

SPRING Sports for the 2015-2016 school year

Softball (Head Coach)

Assistant I

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

Assistant II
Assistant III
Assistant IV
Score Keeper
Track (Boys-Head Coach)
Track (Girls-Head Coach)
Assistant I
Assistant II
Assistant III
Score Keeper
Baseball (Boys-Head Coach)
Assistant I
Assistant II
Assistant III
Assistant IV
Score Keeper
Volleyball (Boys-Head Coach)
Assistant I
Jr. High
Score Keeper
Timer

Upon roll call, all present voted yes. Motion passes.

9.2 Buildings and Grounds

Mr. Shepanski made a motion, seconded by, Mrs. Wiaterowski, to approve the Buildings and Grounds Report.

9.2.1 Building and Grounds Report

9.2.2 Recommend approval for the Elementary PTA to hold their monthly meetings in the HS Cafeteria starting at 6pm on the following dates:

- Wed. Sept 9, 2015 Wed. Feb 10, 2016
- Wed. Oct 14, 2015 Wed. Mar 9, 2016
- Tues. Nov 10, 2015 Wed. Apr 13, 2016
- Wed. Dec 9, 2015 Wed. May 11, 2016
- Wed. Jan 13, 2016

9.2.3 Recommend approval for the GNA Student Council to host a car wash on Friday, July 24th and Saturday, July 25th, 2015 at the parking lot adjacent to the football field.

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

- 9.2.4 Recommend approval for the Nanticoke Junior Trojans Football Association to use the football field on the following dates:
- Sunday, August 16, 2015
 - Sunday, September 20, 2015
 - Sunday, September 27, 2015
 - Sunday, October 4, 2015
 - Saturday, November 7, 2015
- 9.2.5 Recommend approval for the Trojan Football Association to use the HS gym and HS cafeteria to host an all-day cheer event on Saturday, September 12, 2015. Teams from all over the valley from ages 5-14 will participate.
- 9.2.6 Recommend approval of Shaw Integrated Solutions at a cost of \$16,725.04 for purchase and installation of carpet for the high school band rooms and life skills classroom. (Note: Keystone Purchasing Network)
- 9.2.7 Recommend approval of Prism Response Asbestos Abatement Company in the amount of \$15,440 to abate and remove carpet at the high school band rooms and life skills classroom. **(Attachment)**
- 9.2.8 Recommend approval for the following concerts:
- Chorus ConcertWednesday, Dec. 9th, 2015 at 6:30pm in HS
 - High School Dress Rehearsal.....TBA
 - Ed Center Dress Rehearsal....Tues., Dec. 8th from 2-3
 - Elem Dress Rehearsal....Mon. Dec. 7th and Tues. Dec 8th from 3-5:30
 - Band Concert...Dec. 17th at 6:30 in HS
 - Band Dress Rehearsals...Mon., Dec. 14th and Tues., Dec. 15th from 3-5
- 9.2.9 The board of the Greater Nanticoke Area School District with this vote amends parts A and B of plan-con (Schematic Design and Estimate) for Option 3 (pre-k to 1st grade) previously approved on the 4th of June 2015 to include 2nd grade as represented in Option 3A (pre-k to 2nd grade) presented at the June 18th 2015 regular session of the school board
- 9.2.10 Recommend approval for Rep. Gerald Mullery to use the HS Auditorium on July 15, 2015 from 6-9pm to host an event for the PA Small Games of Chance Law.

Upon roll call, all present voted yes. Motion passes.

9.3 Education

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

9.4 Finance

Mr. Raineri made a motion, seconded by, Mrs. Wiaterowski, to approve the Finance Report.

9.4.1 Recommend approval of the attached list for credit reimbursements.

(Attachment)

9.4.2 Recommend approval of the attached list for increment increases.

(Attachment)

9.4.3 Recommend that the Greater Nanticoke Area School District adopt a final budget for the 2015-2016 School Year of expenditure \$26,493,384 and revenue, \$26,395,952 and further sets a tax rate for the 2015-2016 School Year at 10.4932 mills, which is .104932 on each one hundred dollars of assessed valuation on Real Estate situated within the corporate limits of said School District, comprised of Nanticoke City and the Townships of Plymouth, Newport, and Conyngham and that the following tax resolutions be enacted without substantial change for the 2015-2016 School Year. The Budgetary paperwork will be incorporated into the Minute Books after acceptance.

Authorize proper school officials to re-establish the five dollar (\$5.00) Per Capita Tax under the provisions of Section 679 of the School Code of the Commonwealth of PA and levied on each and every resident eighteen (18) years and older, residing within the corporate limits of the Greater Nanticoke Area School District, for budgetary purposes for the 2015-2016 fiscal period of said school district.

Authorize that a Per Capita Tax of five dollars (\$5.00) under the authority granted by the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966, known as the Local Enabling Act, be re-enacted and levied on each and every resident eighteen (18) years and older, residing within the corporate limits of the Greater Nanticoke Area School District, for budgetary purposes for the 2015-2016 fiscal year.

Authorize that an Earned Income Tax Resolution of the Greater Nanticoke Area School District, effective July 1, 1996, be re-enacted without substantial change under Authority of the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966, known as the Local Enabling Act, providing for a tax for General Revenue purposes in the amount one half of one percent be imposed on earned income and profits earned by residents of the Greater Nanticoke Area School District for budgetary purposes for the 2015-2016 fiscal year.

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

Authorize that the Real Estate Transfer Tax Resolution of the Greater Nanticoke Area School District be re-enacted without substantial change, under Authority of the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966, known as the Local Enabling Act, providing one half of one percent of any interest in the transfer of any real estate within the corporate limits of the Greater Nanticoke Area School District for budgetary purposes for the 2015-2016 fiscal year.

Authorize that the District's portion of the LST (Local Services Tax) be established by the Greater Nanticoke Area School District under the Authority of the Act of Assembly of the Commonwealth of PA No. 511, Local Enabling Act, as amended by Act 222, providing for a tax of five dollars (\$5.00) on each and every person gainfully employed within the corporate limits of the Greater Nanticoke Area School District for budgetary purposes for the 2015-2016 fiscal year.

Authorize that any person whose yearly income from all sources is less than \$4,000 be exempt from Act 511 (as amended by Act 222) LST (Local Services Tax) by application to the School District and approved by the Board. Any person whose yearly income from all sources is less than \$2,500 be exempt from the Section 679 Per Capita Tax by application to the School District and approval of the Board.

Authorize that all bills (incurred up to June 30, 2015) be paid from the proper funds.

It is recommended that a resolution be adopted for a plan providing an option for installment payment of real estate taxes on approved homestead and farmstead property pursuant to the Taxpayer Relief Act (Act 1 of 2006) and small business owner property as eligible homestead property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

Real Estate Tax Installment Payment Plan
(For approved homestead and farmstead property real estate tax)

For the real estate tax levied by the School District, other than interim real estate tax, taxpayers may elect an installment payment option under the following rules:

Installment payment dates: A taxpayer electing the installment payments option may pay the real estate tax in three (3) equal

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

installment payment of one-third (1/3) of the full tax amount. The installments are due on or before August 28, October 30, and December 16 of the year in which the tax is levied. Any installment not paid in full by these dates is delinquent.

Taxpayer election of installment payment option: Payment of the first installment in full by August 28 will constitute taxpayer election to pay tax in installments. Installment payment is permitted [only] if the taxpayer elects by paying the first installment payment by August 28, the taxpayer may nevertheless elect to pay installments by paying on or before October 30 the delinquent first installment together with a penalty in the amount of 10% of the amount the of the installment and paying the second installment payment in full. If the taxpayer fails to meet {this requirement}, the full amount of the real estate tax is due on or before October 30, and the real estate tax is delinquent if not paid in full on or before October 30.

No discount: No discount applies to installment payments

Penalty on delinquent installments: If a taxpayer makes the first installment payment by August 28, and fails to pay in full any subsequent installments by the installment due date, the installment not paid by the due date is delinquent and a penalty will be added to the tax in the amount of ten percent (10%) of the amount of the installment not paid by the installment due date, without regard to any partial payment of the installment.

Ineligibility: A taxpayer who is delinquent by more than ten (10) days on all installment payments is ineligible for the installment payment option in the following school year.

Option limited to approved homestead and farmstead property: A taxpayer may elect installment payment only real estate tax payable on real estate approved by the County assessment office under the Taxpayer Relief Act as a homestead or farmstead property eligible for a homestead or farmstead exclusion and small business owner property as eligible homestead property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

Effective date: This plan will become effective July 1, 2009, and will continue in effect thereafter for real estate taxes levied for the school year

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

beginning July 1, 2009, and for real estate taxes levied for future years, until amended or repealed.

- 9.4.4 Recommend approval that Gerald A. Conrad, 11 Main Rd. Lee, Glen Lyon, PA 18617 be refunded \$357.92 due to disabled veteran exemption. **(Attachment)**
- 9.4.5 Recommend approval of the “Agreement for Prevention/Education Services” for the 2015/2016 school year between our school district and Wyoming Valley Alcohol and Drug Services, Inc. Our per diem rate will remain at \$100.00. **(Attachment)**
- 9.4.6 Recommend approval for a **three-year** contract with Geisinger Wyoming Valley Medical Center for Athletic Services. The cost is \$41,732.51 for the 2015-2016 school year payable in twelve equal monthly installments of \$3,477.71. (Note: 3% increase each year) **(Attachment)**
- 9.4.7 Recommend approval to accept the contract for services with the Luzerne Intermediate Unit 18 for the 2015-2016 school year. **(Attachment)**
- 9.4.8 It is recommended that the District’s insurance coverage be awarded to **Joyce Insurance Group** for one year at a premium of **\$104,278**.
- 9.4.9 Appoint the **Joyce Insurance Group** as Worker’s Comp carriers for one year at a premium of **\$ 107,816**. **(Attachment)**
- 9.4.10 Recommend approval that John J. Owens, 702 E. Grove St., Nanticoke, PA 18634 be refunded \$1,066.44 due to disabled veteran approval for 2014. **(Attachment)**
- 9.4.11 Adopt the resolution of the Homestead and Farmstead exclusion Real Estate tax assessment reductions authorized for the school year beginning July 1, 2015, under provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act I of 2006) as outlined in **(Attachment)** .
- 9.4.12 A resolution of the Board of School Directors of Greater Nanticoke Area School District, Luzerne County, PA, setting forth its intent to issue one or more series of general obligation bonds of the school district in the aggregate principal amount not to exceed nine million nine hundred ninety-five thousand dollars (\$9,995,000) currently refunding the school district’s outstanding general obligation bonds, series of 2010.

Upon roll call, all present voted yes. Motion passes.

Mr. Daivid Paine , PNC Bank, explained the Bond issue.

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

9.5 Negotiations

9.6. Personnel

Mr. Prushinski made a motion, seconded by, Mr. Shepanski, to approve the Personnel Report.

- 9.6.1 Recommend approval of all applications. **(Attachment)**
- 9.6.2 Recommend approval of the attached list of field trips, conferences and requests. **(Attachment)**
- 9.6.3 Recommend approval for the following extra curriculum positions for the 2015-2016 school year:
 - a. Sophomore Class Advisor.....Cathy Kaminski
 - b. Junior Class Advisor.....Sandy Najaka
 - c. Senior Class Advisor.....Dawn Marshall

 - d. Senior Class Advisor.....Jeanne Makarczyk
 - e. Coordinator of Nurses.....Sandy Najaka
 - f. Student Council Advisor.....Brandon Collins
 - g. Yearbook Advisor.....Xann Pray
 - h. National Honor Society Advisor.....Xann Pray
 - i. Senior Project Coordinator.....Xann Pray
 - j. Chorus Director HS.....Ellen Rutkowski
 - k. Chorus Asst. II Ed Center.....Ellen Rutkowski
 - l. Musical Play Director.....Ellen Rutkowski
- 9.6.4 Recommend approval for the following Department Head positions for the 2015-2016 school year:
 - a. History.....Jeanne Makarczyk
 - b. Science.....Dawn Marshall
 - c. English.....Rachel Jeffries
 - d. Special Ed.....Lori Dennis
 - e. Electives.....Jamie Beggs
 - f. Math.....Barbara Warman
 - g. Title I Reading.....Tara Ebert
- 9.6.5. Recommend approval to accept the resignation from Jennifer Golaszewski, aide, effective June 15, 2015. **(Attachment)**
- 9.6.6 Recommend approval to post a Special Ed Aide position.
- 9.6.7 Recommend approval to accept the resignation from Bob Hrobak, cleaner, effective May 26, 2015. **(Attachment)**
- 9.6.8 Recommend approval to post a cleaning position.
- 9.6.9 Recommend approval for Catherine Mullery, crossing guard, to take three unpaid days on Sept. 8th, 9th, and 10th, 2015 for personal reasons.

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

- 9.6.10 Recommend approval to appoint Sharon Kulp Baddick as Elementary Principal at a salary of \$85,000.00.
- 9.6.11 Recommend approval to terminate John Novelli, crossing guard, effective June 10, 2015 due to position abandonment.
- 9.6.12 Recommend approval for Brenda Boone to take 3 unpaid days on 9/2, 9/3, and 9/4/2015 for personal reasons.
- 9.6.13 Recommend approval to accept the resignation letter from Michele Sheppard, cafeteria, effective June 16, 2015. **(Attachment)**
- 9.6.14 Recommend approval to post a cafeteria position.
- 9.6.15 Recommend approval to appoint Nicholas Littzi as a 2015 summer student worker.
- 9.6.16 Recommend accepting the retirement of Mary Ann Jarolen, District Principal, effective June 29, 2015. (Note: Ms. Jarolen shall be entitled only to those benefits stated in the Act 93 compensation plan)
- 9.6.17 Recommend approval to post and advertise a PIMS coordinator position.

Upon roll call, all present voted yes except Mr. Raineri voted yes to all but No to #9.6.16. Motion passes.

9.7 Policy

Mr. Prushinski made a motion, seconded by, Mrs. Wiaterowski, to approve the Policy Report.

- 9.7.1 Recommend that the Board accept the **First** reading of the Greater Nanticoke Area Policy adding No. 816; Use of Audio and Video Monitoring Equipment. **(Attachment)**
- 9.7.2 Recommend that the Board accept the **First** reading of the Greater Nanticoke Area Policy changes made to No. 204 adding Cyber Service Attendance Requirements. **(Attachment)**

Upon roll call, all present voted yes. Motion passes.

9.8 Safety

9.9 Transportation

10.0 TABLED ITEMS FROM PREVIOUS MEETING(S)

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015

TABLED 10.1 Recommend approval to authorize E.I. Associates to begin the Design Development phase.

TABLED 10.2 Recommend approval to authorize the school district to secure the services of surveyors, geo-tech engineers, etc. to do required surveys, etc. without having to get a Board vote on each of these consultants as the need arises to begin their services.

11.0 I.U. UPDATE

12.0 WILKES BARRE CTC UPDATE

13.0 SOLICITOR'S REPORT

14.0 COMMUNICATION FROM CITIZENS

15.0 ADJOURN:

Mr. James made a motion, seconded by, Mr. Shepanski to adjourn the meeting.

Upon voice vote, all present voted aye. Motion passes.

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, JUNE 18, 2015