

GREATER NANTICOKE AREA SCHOOL BOARD REGULAR MEETING
MONDAY, JUNE 20, 2016

- 1.0 ROLL CALL
 - 1.1 Pledge of Allegiance:
- 2.0 APPROVAL OF MINUTES OF PREVIOUS MEETING(S) NOTATION OF EXECUTIVE SESSIONS:
 - 2.1 Regular School Board Meeting/Executive Session—May 12, 2016
- 3.0 COMMENTS REGARDING ITEMS ON THE AGENDA:
- 4.0 TREASURER REPORT
- 5.0 PAYMENT OF BILLS:
 - 5.1 General Account list of bills for May 2016: \$1,558,128.83
 - 5.2 Family Center list of bills for May 2016: \$10,452.43
- 6.0 SUPERINTENDENT’S COMMENTS
- 7.0 ADMINISTRATIVE REPORTS
 - 7.1 Mr. Schwenk (**Attachment**)
 - 7.2 Mrs. Baddick (**Attachment**)
 - 7.3 Mr. Gorham (**Attachment**)
 - 7.4 Mrs. Lipsey (**Attachment**)
- 8.0 BOARD SECRETARY’S REPORT
- 9.0 COMMITTEE REPORTS

9.1 **Athletics** (James, Landmesser, Shepanski)

Ken James, Chairperson

9.1.1 Athletic Report

9.1.2 Recommend approval to hire the following 2016-2017 coaches:

Clearances on file.

- a. Girls’ Basketball Asst. 1.....Ed Grant
- b. Girls’ Basketball Asst. 3.....Gerard Rentko
- c. Girls’ Basketball Asst. 4.....Bill Goodman
- d. Girls’ Basketball Volunteer.....Clarissa Tarnowski
- e. Girls’ Basketball Scorekeeper.....Tracy Biehl
- f. Football Timer.....Alan Yendrzejewski
- g. Head Cross Country Coach.....Chris Thompson

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- h. Head Wrestling Coach.....Harold Shotwell
- i. Wrestling Asst. 2.....Luke Capie
- j. Boys' Soccer Asst. 2 (Junior High).....Brian Ball
- k. Football Volunteer.....Walter Szychowski

9.1.3 Recommend approval to accept the resignation from Jason Woodward, Field Hockey Assistant II Coach effective May 27, 2016.

9.1.4 It is recommended that the Board post the following positions:

SPRING Sports for the 2016-2017 school year

Softball (Head Coach)

Assistant I

Assistant II

Assistant III

Assistant IV

Score Keeper

Track (Boys-Head Coach)

Track (Girls-Head Coach)

Assistant I

Assistant II

Assistant III

Score Keeper

Baseball (Boys-Head Coach)

Assistant I

Assistant II

Assistant III

Assistant IV

Score Keeper

Volleyball (Boys-Head Coach)

Assistant I

Jr. High

Score Keeper

Timer

9.2 Buildings and Grounds (Shepanski, James, Smith) Frank Shepanski, Chairperson

9.2.1 Building and Grounds Report

9.2.2 The GNA Band Parents request permission to use the field house for the concession stands during all home football games.

9.2.3 Lindsay Wiaterowski and several other senior students request permission to use the football stadium and practice field on October 1, 2016 to have a Cheer for Cure cheer competition as their Senior Project. In case of rain,

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they request permission to use the gymnasium and cafeteria. All money raised will be given to Oncology Associates of Kingston Prescription Fund.

9.3 Education (Prushinski, Wiaterowski, Landmesser) Tony Prushinski , Chairperson

9.3.1 Recommend approval for Dawn Marshall and Linda Kelchner, teachers, to form a new club at GNA called GO, GNA. GO stands for Global Opportunities. The mission of the club is to expose students to the wider world. *(Note: no cost to the district)*

9.4 Finance (Smith, Olzinski, Tennesen) Gary Smith, Chairperson

9.4.1 Recommend approval of the attached list for credit reimbursements.

(Attachment)

9.4.2 Recommend approval of the attached list for increment increases.

(Attachment)

9.4.3 Recommend that the Greater Nanticoke Area School District adopt a final budget for the 2016-2017 School Year of expenditure **\$28,221,734** and revenue, **\$28,132,570** and further sets a tax rate for the 2016-2017 School Year at **11.0765** mills, which is **.110765** on each one hundred dollars of assessed valuation on Real Estate situated within the corporate limits of said School District, comprised of Nanticoke City and the Townships of Plymouth, Newport, and Conyngham and that the following tax resolutions be enacted without substantial change for the 2016-2017 School Year. The Budgetary paperwork will be incorporated into the Minute Books after acceptance.

Authorize proper school officials to re-establish the five dollar (\$5.00) Per Capita Tax under the provisions of Section 679 of the School Code of the Commonwealth of PA and levied on each and every resident eighteen (18) years and older, residing within the corporate limits of the Greater Nanticoke Area School District, for budgetary purposes for the 2016-2017 fiscal period of said school district.

Authorize that a Per Capita Tax of five dollars (\$5.00) under the authority granted by the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966, known as the Local Enabling Act, be re-enacted and levied on each and every resident eighteen (18) years and older, residing within the corporate limits of the Greater Nanticoke Area School District, for budgetary purposes for the 2016-2017 fiscal year.

Authorize that an Earned Income Tax Resolution of the Greater Nanticoke Area School District, effective July 1, 1996, be re-enacted without

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substantial change under Authority of the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966, known as the Local Enabling Act, providing for a tax for General Revenue purposes in the amount one half of one percent be imposed on earned income and profits earned by residents of the Greater Nanticoke Area School District for budgetary purposes for the 2016-2017 fiscal year.

Authorize that the Real Estate Transfer Tax Resolution of the Greater Nanticoke Area School District be re-enacted without substantial change, under Authority of the Act of Assembly of the Commonwealth of PA No. 511 of 1965, effective January 1, 1966, known as the Local Enabling Act, providing one half of one percent of any interest in the transfer of any real estate within the corporate limits of the Greater Nanticoke Area School District for budgetary purposes for the 2016-2017 fiscal year.

Authorize that the District's portion of the LST (Local Services Tax) be established by the Greater Nanticoke Area School District under the Authority of the Act of Assembly of the Commonwealth of PA No. 511, Local Enabling Act, as amended by Act 222, providing for a tax of five dollars (\$5.00) on each and every person gainfully employed within the corporate limits of the Greater Nanticoke Area School District for budgetary purposes for the 2016-2017 fiscal year.

Authorize that any person whose yearly income from all sources is less than \$4,000 be exempt from Act 511 (as amended by Act 222) LST (Local Services Tax) by application to the School District and approved by the Board. Any person whose yearly income from all sources is less than \$2,500 be exempt from the Section 679 Per Capita Tax by application to the School District and approval of the Board.

Authorize that all bills (incurred up to June 30, 2016) be paid from the proper funds.

It is recommended that a resolution be adopted for a plan providing an option for installment payment of real estate taxes on approved homestead and farmstead property pursuant to the Taxpayer Relief Act (Act 1 of 2006) and small business owner property as eligible homestead property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

Real Estate Tax Installment Payment Plan
(For approved homestead and farmstead property real estate tax)

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For the real estate tax levied by the School District, other than interim real estate tax, taxpayers may elect an installment payment option under the following rules:

Installment payment dates: A taxpayer electing the installment payments option may pay the real estate tax in three (3) equal installment payment of one-third (1/3) of the full tax amount. The installments are due on or before August 29, October 31, and December 16 of the year in which the tax is levied. Any installment not paid in full by these dates is delinquent.

Taxpayer election of installment payment option: Payment of the first installment in full by August 29 will constitute taxpayer election to pay tax in installments. Installment payment is permitted [only] if the taxpayer elects by paying the first installment payment by August 29, the taxpayer may nevertheless elect to pay installments by paying on or before October 31 the delinquent first installment together with a penalty in the amount of 10% of the amount the of the installment and paying the second installment payment in full. If the taxpayer fails to meet {this requirement}, the full amount of the real estate tax is due on or before October 31, and the real estate tax is delinquent if not paid in full on or before October 31.

No discount: No discount applies to installment payments

Penalty on delinquent installments: If a taxpayer makes the first installment payment by August 29, and fails to pay in full any subsequent installments by the installment due date, the installment not paid by the due date is delinquent and a penalty will be added to the tax in the amount of ten percent (10%) of the amount of the installment not paid by the installment due date, without regard to any partial payment of the installment.

Ineligibility: A taxpayer who is delinquent by more than ten (10) days on all installment payments is ineligible for the installment payment option in the following school year.

Option limited to approved homestead and farmstead property: A taxpayer may elect installment payment only real estate tax payable on real estate approved by the County assessment office under the Taxpayer Relief Act as a homestead or farmstead property eligible for a homestead or farmstead exclusion and small business owner property as eligible

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homestead property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

Effective date: This plan will become effective July 1, 2009, and will continue in effect thereafter for real estate taxes levied for the school year beginning July 1, 2009, and for real estate taxes levied for future years, until amended or repealed.

- 9.4.4 Recommend approval of the “Agreement for Prevention/Education Services” for the 2016/2017 school year between our school district and Wyoming Valley Alcohol and Drug Services, Inc. at a cost of \$12,000 per year. **(Attachment)**
- 9.4.5 Motion to approve the **Revised** Wilkes-Barre Area Career and Technical Center Budget as presented for the 2016-2017 school year. **(Attachment)**
- 9.4.6 Recommend approval to accept the proposal from **Joyce Insurance Group** at a cost of \$108,206 for the premiums for the 2016-2017 school year. **(Attachment)**
- 9.4.7 Recommend approval to appoint the **Joyce Insurance Group** as Worker’s Comp carrier for the 2016-2017 school year at a premium not to exceed **\$113,959. (Attachment)**
- 9.4.8 Recommend approval to appoint Rainey & Rainey, Certified Public Accountants, as auditors for the 2016-2017 school year. **(Attachment)**
- 9.4.9 Recommend approval from the Board to accept the audit of the Greater Nanticoke Area School District for fiscal year ending June 30th, 2015 as presented by Rainey and Rainey.
- 9.4.10 Adopt the resolution of the Homestead and Farmstead exclusion Real Estate tax assessment reductions authorized for the school year beginning July 1, 2016, under provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act I of 2006) as outlined in **(Attachment)** .

9.5 **Negotiations** (Smith, Wiaterowski, Landmesser) Gary Smith, Chairperson

9.6. **Personnel** (Prushinski, Shepanski, Tennesen) Tony Prushinski, Chairperson

- 9.6.1 Recommend approval of all applications. **(Attachment)**
- 9.6.2 Recommend approval of the attached list of field trips and conferences. **(Attachment)**

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9.6.3 Recommended approval to appoint the following extra-curricular positions for the 2016-2017 school year:

- a. Electives Department Head.....Jamie Beggs
- b. Coordinator of Nurses.....Sandra Najaka
- c. Spec. Ed Department Head.....Lori Dennis
- d. School Newspaper.....Sean Carey
- e. HS Chorus Director.....Ellen Rutkowski
- f. Chorus Asst. II (Ed Center).....Ellen Rutkowski
- g. Musical Play Director.....Ellen Rutkowski
- h. Junior Class Advisor.....Sandra Najaka
- i. Junior Class Advisor.....Robin Harbaugh
- j. Bookroom Attendant.....Mike Stachowiak

9.6.4 Recommend approval to pay “Balance of Contract” to Cathy Kaminski due to her retirement.

9.6.5 Recommend approval to post three (3) Elementary Teaching positions.

9.6.6 Ratify the posting of a Secondary Guidance Counselor position.

9.6.7 Recommend approval to appoint **Lindsay Iacovazzi** Secondary Guidance Counselor at Master’s/Step 1 in the Professional Contract agreement.

9.6.8 Recommend approval to appoint **Lynn Ravin** as a Special Ed Aide at the rate and hours stipulated in the Support Staff Contract effective August 29, 2016.

9.6.9 Ratify the request for **Linda Kelchner**, teacher, to take 1 unpaid day on May 27, 2016 for personal reasons.

9.6.10 Recommend approval to appoint Katie Jarman, Franklin and Marshall, to the Career Link Academy in June 2016.

9.6.11 Recommend approval to appoint **Joyce Pietryzk**, aide, for summer ESY program.

9.6.12 Recommend approval to appoint the following 2016 summer positions: Secondary guidance counselors, not to exceed 50 hours and School Psychologist not to exceed 100 hours at a rate of \$28.00 per hour:

- Bill Hischak.....Guidance
- Anne Marie Shultz.....Guidance
- Lydia Brill.....Psychologist

9.6.13 Recommend approval for **Nicholas Rauh**, teacher, to take 1 unpaid day on Friday, October 21st, 2016 for personal reasons.

9.6.14 Recommend approval for **Marge Womelsdorf**, secretary, to take an FMLA effective June 20, 2016 with an expected return date of August 8th, 2016.

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9.6.15 Recommend approval to add Kelsey Gallagher as a substitute for speech and language for the 2016-2017 school year.

9.7 **Policy** (Wiaterowski, Prushinski, Tennesen)

Wendy Wiaterowski , Chairperson

9.7.1 Recommend that the Board accept the **Third** and final reading of the Greater Nanticoke Area Policy adding No. 815.1; Staff Cell Phone Use. **(Attachment)**

9.8 **Safety** (Tennesen, Wiaterowski, Olzinski)

Megan Tennesen , Chairperson

9.9 **Transportation** (James, Smith, Olzinski)

Ken James, Chairperson

10.0 TABLED ITEMS FROM PREVIOUS MEETING(S)

11.0 I.U. UPDATE

Len Olzinski/ Wendy Wiaterowski

12.0 WILKES BARRE CTC UPDATE

Megan Tennesen/Wendy Wiaterowski

13.0 SOLICITOR'S REPORT

14.0 COMMUNICATION FROM CITIZENS

15.0 ADJOURN