

GREATER NANTICOKE AREA SCHOOL DISTRICT
SCHOOL BOARD MINUTES
THURSDAY, MAY 12, 2016

The Regular Meeting of the Board of Directors of the Greater Nanticoke Area School District was held Thursday, May 12, 2016 at 7:00 p.m. in the Board Room of the Greater Nanticoke Area Senior High School.

1.0 ROLL CALL

Mr. Prushinski called the Roll: PRESENT: Tennesen, Shepanski, Landmesser, Smith, Olzinski, Verazin, Wiaterowski, Prushinski and James. Also present were Attorney Vito DeLuca, Dr. Ron Grevera, and Mr. Al Melone.

1.1 Pledge of Allegiance:

2.0 APPROVAL OF MINUTES

Mr. Olzinski made a motion, seconded by Mr. Smith, to accept the minutes of the following meeting(s).

2.1 Regular School Board Meeting/Executive Session—April 14, 2016

Upon voice vote, all present voted aye, Motion passes.

3.0 COMMENTS REGARDING ITEMS ON THE AGENDA:

Mr. Faust, President of the Northeast Building and Construction Trade Council and Mr. Seiwel presented the Board with a packet of information concerning the item # 9.2.7, re-bidding without a PLA, on the agenda. He asked the Board to review the packet before you take a vote.

Mr. Marks: Hope you can work something out so taxes don't increase but also I support the unions.

4.0 TREASURER REPORT

Mr. Smith made a motion, seconded by, Mr. James, to accept the Treasurer Report.

4.1 Treasurer Report

Upon roll call, all present voted yes. Motion passes.

5.0 PAYMENT OF BILLS:

Mr. Olzinski made a motion, seconded by Mr. Smith, to approve the paying of bills.

5.1 General Account list of bills for April 2016: \$1,215,596.50

5.2 Family Center list of bills for April 2016: \$11,964.61

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Upon roll call, all present voted yes, Motion passes.

6.0 SUPERINTENDENT'S COMMENTS

6.1 Report (Attached) and also thanked Cathy Kaminski for her services.

Al Melone: Explained the budget.

7.0 ADMINISTRATIVE REPORTS

7.1 Mr. Schwenk (*Attachment*)

7.2 Mrs. Baddick (*Attachment*)

7.3 Mr. Gorham (*Attachment*)

7.4 Mrs. Lipsey (*Attachment*)

8.0 BOARD SECRETARY'S REPORT

Mr. Prushinski made a motion, seconded by, Mrs. Wiaterowski, to approve the Secretary's Report.

Upon voice vote, all present voted aye. Motion passes.

9.0 COMMITTEE REPORTS

9.1 **Athletics**

Mr. James made a motion, seconded by, Mrs. Tennesen, to approve the Athletic report.

9.1.1 Athletic Report

9.1.2 Recommend approval to hire the following 2016-2017 coaches:

Clearances on file.

a. Girls' Volleyball Timer/Scorer.....Barb Lach

b. Football Camera Person.....Caleb Race

c. Football Volunteer Coach.....Harry Gulich

9.1.3 Recommend approval to accept the resignation from Lori Dennis as Head Field Hockey Coach. (Mrs. Dennis was appointed in January 2016 for the 16-17 season)

9.1.4 Ratify the posting of a 2016-2017 Head Field Hockey Coach.

9.1.5 Recommend approval to accept the resignation from Dean Myers, Head Baseball Coach, for the 2015-2016 school year effective April 14, 2016.

9.1.6 Ratify the following changes to the 2015-2016 baseball coaching staff effective April 15, 2016:

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- a. Joe Yudichak from Asst. I to Head Coach
 - b. Kevin Ward from Asst. II Coach to Asst. I Coach
 - c. Frank Marcinkowski from Volunteer to Asst. II Coach
 - d. Eric Hauer added as a volunteer coach
- 9.1.7 Recommend approval to accept the resignation from Megan Matthews, field hockey score keeper, for the 2016-2017 school year.
- 9.1.8 Recommend approval to appoint Tracy Biehl as a 2015-2016 volunteer assistant coach for the girls' softball team.

Upon roll call, all present voted yes except Mr. James voted yes to all but No on # 9.1.5. Motion passes.

9.2 Buildings and Grounds

Mr. Shepanski made a motion, seconded by, Mr. Smith, to approve the Buildings and Grounds Report.

- 9.2.1 Building and Grounds Report
- 9.2.2 The Nanticoke 12th Man Football Club requests permission to use the HS Football Field for Cow Flop Bingo on Friday, July, 1st, 2016 in conjunction with the Big Bang Firework Night.
- 9.2.3 Ratify the request for the GNA Wrestling Booster Club to hold their monthly meeting on May 11, 2016 from 6-9pm in the HS cafeteria.
- 9.2.4 Recommend approval for the GNA Band Parent Association to use the football field, parking lot, and concession stands to hold a 5K run/walk fundraiser on October 16, 2016 from 10am to 2pm.
- 9.2.5 Recommend approval of Berkshire Systems Group, Inc. COSTARS #003-338 IT Hardware, #008-246 MRO at a cost of \$25,000 to purchase and install security equipment at the high school. (Note: Grant amount \$19,320/District amount \$5,680) **(Attachment)**
- 9.2.6 Motion to reject all bids relative to the Kennedy Early Childhood Center Addition and Renovation project from May 3, 2016.
- 9.2.7 Motion to rescind the resolution of this Board dated November 12, 2015 adopting a Project Labor Agreement for the Kennedy Early Childhood Center Addition and Renovation Project. This project will be re-bid without the Project Labor Agreement.
- 9.2.8 Motion to authorize E.I. Associates to re-advertise bids for the Kennedy Early Childhood Center Addition and Renovation Project.

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- 9.2.9 Recommend approval for Nanticoke City to hold their annual Independence Day Celebration with fireworks in the football stadium and surrounding areas on July 1st, 2016 from 5pm until dusk.

Upon roll call, all present voted yes. Except the following: Shepanski, Smith, James, Tennesen, Prushinski, Wiaterowski, and Verazin voted NO on # 9.26, 9.27, and 9.28: All Motions passed except for 9.26, 9.27, and 9.28.

Vito advised the Board to still reject the bids. (9.2.6)

Mr. James made a motion, seconded by, Mr. Smith, to reject the bids and rebid with a PLA.

Upon roll call, all present voted yes except Mr. Olzinski voted no.

Mr. Prushinski asked Mr. Faust what is the next step. Mr. Faust and Mr. Seiwel explained.

9.3 Education

Mr. Prushinski made a motion, seconded by, Mrs. Wiaterowski, to approve the Education Report.

- 9.3.1 Recommend approval to add a new Autistic Support classroom at KM Smith Elementary.

Upon roll call, all present voted yes. Motion passes.

9.4 Finance

Mr. Smith made a motion, seconded by, Mr. Olzinski, to approve the Finance Report.

- 9.4.1 Recommend approval of the attached list for credit reimbursements.

(Attachment)

- 9.4.2 Recommend approval of the attached list for increment increases.

(Attachment)

- 9.4.3 Authorize the Board of Directors of the Greater Nanticoke Area School District to adopt the proposed final budget for the fiscal year 2016-2017 which reflects total anticipated expenditures of **\$28,390,274.** Further authorize that the Real Estate Tax rate for budgetary purposes be established at **11.0766** mills on each One Thousand Dollars (\$1,000) of assessed valuation on Real Estate situated within the corporate limits of said school district, comprised of Nanticoke City and the Townships of

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Plymouth, Newport, and Conyngham. Authorize the following Resolution on the proposed final budget for the Greater Nanticoke Area School District be approved:

WHEREAS, the Board of Directors of the Greater Nanticoke Area School District, in accordance with the law, prepared the following proposed budget, of the amount of funds that will be required by the School District in its several departments for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Greater Nanticoke Area School District hereby proposed the expenditures hereinafter set forth in the proposed final budget for the fiscal year 2016-2017 and further proposes to adopt said proposed final budget, and per capita tax of \$5.00 under Section 679 and proposes to re-enact and/or continue in force the Resolution previously adopted, providing for levy, assessment, and collection of the following taxes:

- *One half (.500) per centum on transfers of Real Estate under Act 511*
- *The Earned Income Tax (Wage Tax) of one half percent (.500) under Act 511*
- *Local Service Tax of Five Dollars (\$5.00) under Act 511 as amended by Act 222 for residents of Nanticoke City, Newport Township, Conyngham and Plymouth Townships*
- *The Per Capita Tax of Five Dollars (\$5.00) under Act 511*

9.4.4 Recommend approval to allow the Albert B. Melone Company, Business Manager Consultant, to solicit quotes for a Tax Revenue Anticipation Note for the 2016-2017 year.

9.4.5 Recommend that the Board approve the Wilkes-Barre Area Career and Technical Center Budget as presented for the 2016-2017 school year. *(Attachment)*

9.4.6 Recommend approval to solicit quotes for District copy machines.

9.4.7 Recommend approval of Metz Culinary Management to provide food service to the District for the 2016-2017 school year with a \$.10 increase on all paid lunches and breakfast. *(Attachment)*

9.4.8 It is recommended that the Board accept the LIU Budget as presented for the 2016-2016 school year. *(Attachment)*

Mr. James: asked the % of increase for LIU; Mr. Olzinski said minimal.

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Upon roll call, all present voted yes, except to #9.4.5 all voted No. Mr. James, Mr. Smith and Mr. Landmesser voted No on # 9.4.3 also. Motion passes except # 9.4.5 failed to pass. (9-0)

9.5 Negotiations

Mr. Smith made a motion, seconded by, Mr. James, to approve the Negotiation Report.

- 9.5.1 Motion to ratify and approve Support Staff Contract for years 2016-2020 with language changes approved by Solicitor and Union.

Upon roll call, all present voted yes. Motion passes.

9.6. Personnel

Mr. Prushinski made a motion, seconded by, Mr. Shepanski, to approve the Personnel Report.

- 9.6.1 Recommend approval of all applications. (**Attachment**)
- 9.6.2 Recommend approval of the attached list of field trips and conferences. (**Attachment**)
- 9.6.3 Ratify the request for Karen Wise, aide, to take an unpaid leave from January 13th, 2016 to June 13th, 2016 for personal reasons.
- 9.6.4 Recommend approval for Michele Wisniewski to take an FMLA leave. This leave will be intermittent.
- 9.6.5 Recommended approval to appoint the following extra-curricular positions for the 2016-2017 school year:
- a. Jennifer Daniels.....Head Teacher/Ed Center
 - b. Jessica Fletcher.....Head Teacher/Kennedy
 - c. J.D. Verazin.....Web Designer
 - d. Barb Warman.....Math Department Chair
 - e. Jeanne Makarczyk.....Social Studies Depart. Chair
 - f. Dawn Marshall.....Science Depart. Chair
 - g. Jeanne Makarczyk.....Senior Class Advisor
 - h. Dawn Marshall.....Senior Class Advisor
 - i. Rachael Jeffries.....English Depart. Chair
 - j. Angelo Cipriani.....Sophomore Class Advisor
 - k. Xann Pray.....National Honor Society
 - l. Xann Pray.....Yearbook Advisor
 - m. Xann Pray.....Sr. Project Coordinator

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- n. Brandon Collins.....Student Council Co-Advisor
- o. Meghan Buckley.....Student Council Co-Advisor
- 9.6.6 Recommend approval to accept the retirement letter from Barbara Lukowski, secretary, effective June 28, 2016. **(Attachment)**
- 9.6.7 Ratify the posting of the Executive Secretary position.
- 9.6.8 Ratify the request from Joan Romanowski, teacher, to take 4 unpaid days on May 10th, 11th, 12th, 13th, 2016 for personal reasons.
- 9.6.9 Recommend approval for William Hischak to take an FMLA. This leave will tentatively start on May 31st, 2016.
- 9.6.10 Ratify the request for Nancy Belawicz, aide, to take an unpaid leave from November 16, 2015 to the end of the 2015-2016 school year for personal reasons.
- 9.6.11 Ratify the request for Diane Kelmer, cleaner, to take an unpaid leave from March 7, 2016 until further notice for personal reasons.
- 9.6.12 Recommend approval to accept the resignation letter from Holly Rule, aide, effective June 8, 2016. **(Attachment)**
- 9.6.13 Ratify the request form Lisa Kosicki, aide, to take 5 unpaid days from May 2nd through May 6th, 2016 for personal reasons.
- 9.6.14 Recommend approval to accept the resignation from Wanda Wolfer, cleaner, effective April 8th, 2016. **(Attachment)**
- 9.6.15 Recommend approval to post a cleaning position.
- 9.6.16 Recommend approval for Judith Letukas, nurse, to take an FMLA. This leave will be intermittent.
- 9.6.17 Ratify the request from Joan Wall, cleaner, to take an unpaid leave from December 21, 2015 until further notice for personal reasons.
- 9.6.18 Recommend approval to appoint the following summer student workers at \$9.00 per hour:
 - a.Lindsay Wiaterowski.....Secretary
 - b. Brad Markowski.....Maintenance
 - c. Matthew Pawlowski.....Maintenance
 - d.Michael Skamarakus.....Maintenance
 - e.Richard Wiaterowski.....Maintenance
 - f. Matthew Piontkowski.....Maintenance
 - g.Brian Bevan Jr.....Maintenance
 - h.Nicholas Marcinkowski.....Maintenance

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- 9.6.19 Recommend approval to appoint Gina Miale as Executive Secretary at a salary of \$37,000. (Note: Compensation Plan Act 93/Group 2)
- 9.6.20 Recommend approval for the following ESY teachers and aides for summer 2016:
- a. Lori Dennis.....Teacher
 - b. Mary Morganto.....Teacher
 - c. Sharon Warren.....Aide
 - d. Danielle Piontkowski.....Aide
 - e. Tracy Tushinski.....Aide
 - f. Jean Littleford.....Aide
- 9.6.21 Recommend approval for Alicia Boniewicz, teacher, to take an FMLA effective September 1, 2016 for 12 weeks. She will use sick, personal and unpaid time until she returns on January 2nd, 2017.
- 9.6.22 Recommend approval for Janell Barna, teacher, to take an FMLA effective September 1, 2016. She will use sick and personal days to cover her absence. Her expected date of return is October 11, 2016.
- 9.6.23 Recommend approval to post the following 2016 summer hours for:
- a. Three (3) secondary guidance counselors not to exceed 50 hours each.
 - b. One (1) school psychologist not to exceed 100 hours.
- (Note: Terms and conditions of the C.B.A. @ \$28 per hour)
- 9.6.24 Recommend approval for April Yarem, teacher, to take an FMLA effective September 26, 2016 with an expected return date of November 29, 2016. She will use sick personal and unpaid days to complete this leave.
- 9.6.25 Motion to authorize proper district official to execute settlement agreement and general release with Cathy Kaminski and to accept her intent to retire effective June 8, 2016.

Upon roll call, all present voted yes except Mr. Verazin voted yes on all but Abstained on # 9.6.5C and Mrs. Tennesen voted yes to all but Abstained on # 9.6.18. Motion passes.

9.7 Policy

Mrs. Wiaterowski made a motion, seconded by, Mr. Shepanski, to approve the Policy Report.

- 9.7.1 Recommend that the Board accept the **Second** reading of the Greater Nanticoke Area Policy adding No. 815.1; Staff Cell Phone Use.

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- 9.7.2 Approve a letter to the Northeastern Pennsylvania School District Health Trust be sent giving our notice of intent to withdraw from the trust at the end of 2017. The letter will be sent before June 30, 2016. The District will remain in the Trust for the 2016-2017 school year.
- 9.7.3 Recommend approval to designate June 2nd, 3rd, 6th, and 7th as half Act 80 days for students. *(Note: Dismissal Secondary 11am; Elementary 12pm)*
- 9.7.4 Recommend approval to move second (2nd) grade to the Elementary Center, fifth (5th) grade to the Ed Center for the 2016-2017 school year and authorize the Superintendent to report the school configuration to PDE.

Upon roll call, all present voted yes. Motion passes.

9.8 Safety

9.9 Transportation

Mr. James made a motion, seconded by, Mr. Landmesser, to approve the Transportation Report.

- 9.9.1 Recommend approval to appoint Todd Badman as a van driver for White Transit. ***(Clearances on file)***

Upon roll call, all present voted yes. Motion passes.

10.0 TABLED ITEMS FROM PREVIOUS MEETING(S)

11.0 I.U. UPDATE

12.0 WILKES BARRE CTC UPDATE

Mrs. Tennesen presented a copy of the CTC budget for anyone to review.

13.0 SOLICITOR'S REPORT

Solicitor Vito DeLuca announced that the Board met in Executive Session from 5:30 pm to 7:05 pm and discussed employment matters and legal contingencies. No deliberations took place and no decisions were made.

14.0 COMMUNICATION FROM CITIZENS

Mayor Wiaterowski thanked the board for allowing the city to use the GNA grounds for their July 1st fireworks.

Mr. Marks asked about changes in the support staff contract.

Mr. Verazin said language changes were made but no money changes were made.

15.0 ADJOURN:

Mr. James made a motion, seconded by, Mrs. Wiaterowski, to adjourn the meeting. Upon voice vote, all present voted aye. Motion passes.

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