

GREATER NANTICOKE AREA SCHOOL BOARD
SCHOOL BOARD MEETING MINUTES
THURSDAY, SEPTEMBER 15, 2016

2.0

The Regular Meeting of the Board of Directors of the Greater Nanticoke Area School District was held Thursday, September 15, 2016 in the Board Room of the Greater Nanticoke Area Senior High School. The meeting was called to order at approximately 7:25 pm by Board President Ryan Verazin.

ROLL CALL

Mrs. Wiaterowski called the Roll: PRESENT: Ken James, Matt Landmesser, Frank Shepanski, Wendy Wiaterowski, Len Olzinski, Megan Tennesen and Ryan Verazin. Also present were Atty. DeLuca, Albert Melone and Dr. Ronald Grevera. Gary Smith and Tony Prushinski were absent. Pledge of Allegiance: Ryan Kenny, Mackenzie Stratton and Lauren Youngblood

2.0 APPROVAL OF MINUTES OF PREVIOUS MEETING(S) NOTATION OF EXECUTIVE SESSIONS:

Mr. Olzinski made a motion, seconded by Mr. James, to accept the Minutes from the regular School Board Meeting/Executive Session from August 11th, 2016. Upon roll call, all present voted yes. Motion passes.

3.0 COMMENTS REGARDING ITEMS ON THE AGENDA: No report.

4.0 TREASURER REPORT

Mr. Olzinski made a motion, seconded by Mrs. Tennesen to accept the Treasurer Report. Upon roll call, all present voted yes. Motion passes.

5.0 PAYMENT OF BILLS:

5.1 General Account list of bills for August 2016: \$618,306.67

5.2 Family Center list of bills for August 2016: \$11,107.71

Mr. Landmesser made a motion, seconded by Mr. Shepanski to accept the payment of bills. Upon roll call, all present voted yes. Motion passes.

6.0 SUPERINTENDENT'S COMMENTS

- Pending board approval tonight, there is a recommendation regarding a new copying machine vendor, Edward's Business Systems. This is the culmination of a six-month process receiving quotes from four different vendors. The agreement is for 20 machines (one more machine than what we currently have) with options of color copies (1,000 free per month) and a management feature called paper cut which will help us manage the fleet of the new copy machines. The savings to the district is estimated to be around \$250,000 over five years compared to our current vendor.
- Pending board approval tonight, September 21st, November 23rd, January 18th, February 21st, and March 22nd will be designated as full Act 80 days for teachers. There will be no students on these dates. The main purpose for these dates is for teachers to address curriculum gaps brought on by the PA Core. Teachers will be afforded the time to write curriculum on these

dates. We will be amending the calendar and sending the changes home with the students and utilizing sky-alerts to remind parents and students of these dates.

- There are a number of policies on the agenda for approval tonight. They are necessary to continue federal funds for our Title I Program. These policies are currently being followed and must be in place this spring as our district is on the monitoring cycle for Title I.
- Pending approval tonight, wrestling room wall mats will be updated. The current mats are substandard and need to be replaced for safety reasons. We received three quotes and the Dollamur Sports Surfaces quote was the lowest.
- Dr. Grevera acknowledged the hard work of the cleaning and maintenance staff and thanked them for their hard work over the summer preparing the GNA schools for the opening.

7.0 ADMINISTRATIVE REPORTS

7.1 Ms. Scibeck

7.2 Mrs. Baddick

7.3 Mr. Gorham

7.4 Mrs. Lipsey

8.0 BOARD SECRETARY'S REPORT

Mrs. Wiateroski made a motion, seconded by Mr. Shepanski to accept the Board Secretary's Report. Upon roll call, all present voted yes. Motion passes.

9.0 COMMITTEE REPORTS

9.1 **Athletics** – James (Chair), Landmesser, Shepanski

9.1.1 Athletic Report

9.1.2 Recommend approval to appoint the following 2016-2017 coaches:

(Note: Clearances on file)

- a. Boys Volleyball volunteer.....Joseph Shimko
- b. Girls Volleyball volunteer.....Joseph Shimko
- c. Football volunteer.....Joseph Shimko
- d. Boys Volleyball volunteer.....Deanna Thomas
- e. Girls Volleyball volunteer..... Deanna Thomas
- f. *Football Assistant 3.....John Pietryzk Sr./ Walter Szychowski
** Pietryzk was hired as Asst. 3 and Szychowski was hired as volunteer. They should be a split salary as Asst. 3.*
- g. Boys Soccer volunteer.....Jacob Niewinski
- h. Field Hockey Asst. I.....Maryann Lang
- i. Girls Soccer Volleyball volunteer.....Rebecca Dinelli

Mr. James made a motion, seconded by Mrs. Tennesen to accept the Athletic Report. Upon roll call, all present voted yes. Motion passes.

9.2 **Buildings and Grounds** – Shepanski (Chair), James, Smith

9.2.1 Building and Grounds Report

- 9.2.2 Recommend approval to accept the quote from DOLLAMUR Sports Surfaces to replace wall padding in the wrestling room. Delivered and installed for \$8100.00.
- 9.2.3 Recommend approval to reject bids from August 12, 2016 regarding the Kennedy renovation and addition project.
- 9.2.4 On behalf of the music faculty, Ellen Rutkowski requests permission to use the high school auditorium for the annual December concerts and dress rehearsals:
- a. Band Concert on December 8th at 6:00 pm
 - b. Chorus Concert on Wednesday, December 14th at 6:00 pm
 - c. Elementary Chorus Dress Rehearsals on Monday and Tuesday December 12th and 13th from 3:00 – 5:00 pm
- 9.2.5 Tanya Ostopick, Booster Club President, would like to request the use of the high school cafeteria on Tuesday, October 18th, 2016. They will be holding a Senior Night Celebration after the last home game. The game is at 6:30. The celebration will take place afterwards in the cafeteria to honor the senior players.
- 9.2.6 Brad and Jennis Bunnell are requesting permission to use the Ed Center cafeteria on Tuesday, September 20th, 2016 from 6:00 to 8:00 pm to hold their annual instrument rental meeting.
- 9.2.7 The GNA High School Student Council requests permission to use the school grounds for a 6:00 pm Pep Rally followed by a 7:00 pm Bon-Fire as part of the Homecoming and Spirit Week Activities on Thursday, September 29th, 2016.
- 9.2.8 The 2017 Senior Class Friends Don't Let Friends Fight Cancer Alone Committee requests permission to use the field at the Football Stadium on October 8 with a rain venue being the High School gymnasium for the same date.

Mr. Shepanski made a motion, seconded by Mr. Landmesser to accept the Building and Grounds Report. Upon roll call, all present voted yes. Motion passes.

9.3 Education – Prushinski (Chair), Wiaterowski, Landmesser – No Report.

9.4 Finance – Smith (Chair), Olzinski, Landmesser

- 9.4.1 Recommend approval of credit reimbursements.
- 9.4.2 Recommend approval of increment increases.
- 9.4.3 Recommend approval to accept the quote from Edwards Business Systems for copier lease/maintenance services for 2016-2021 at an estimated monthly cost of \$5,555.00. (Note: Current cost is \$9,732.65 per month; projected savings = \$250,659.00)
- 9.4.4 Recommend approval to accept the Purchase of Education Service Agreement between Wilkes Barre Behavioral Hospital Company, LLC, Transition Partial Hospitalization Program and the Greater Nanticoke Area School District to provide

special educational services to children and adolescents at a per diem rate of \$110.00.

- 9.4.5 Recommend approval to accept a Cyber Services Agreement with Seneca Valley School District for 2016 through 2020 school years. (Note: Agreement can be terminated in April before the next school year.)
- 9.4.6 Motion to refund Barbara Rentko of R419 Jones St., Nanticoke, PA 2015-2016 school real estate taxes in the amount of \$87.75. Reason for refund: assessment lowered.
- 9.4.7 Motion to refund Alice Gorka Pawlowski of 1204 S. Hanover St., Nanticoke, PA, 2015-2016 school real estate taxes in the amount of \$123.40. Reason for refund: assessment lowered.

Mr. Olzinski made a motion, seconded by Mr. James, to accept the Finance Report. Upon roll call, all present voted yes. Motion passes.

9.5 **Negotiations** – Smith (Chair), Wiaterowski, Landmesser – No Report.

9.6. **Personnel** – Prushinski (Chair), Shepanski, Tennesen

- 9.6.1 Recommend approval of all applications.
- 9.6.2 Recommend approval of field trips, conferences and requests.
- 9.6.3 Recommend approval to appoint Jeffrey Stanford as Band Assistant I.
- 9.6.4 Recommend approval of Heather Kowalski's request to take Maternity Leave on or about October 20th, 2016. She will use her accrued sick leave and unpaid leave. Her anticipated date of return is February 1st, 2017.
- 9.6.5 Recommend accepting the following substitute teachers from the Guest Teacher Program:
 - a. Heather David
 - b. Richard Evanoski
 - c. Kristopher Gildein
 - d. Krista Gromelski
 - e. Jason Kalbach
 - f. Suzanne Keller
 - g. Samantha Krochmaluk
 - h. Deborah Switzer
 - i. Lisa Welkey
 - j. Amy Zanicky
 - k. George Brown
 - l. Brian Dankulich
 - m. Gail Hiller
- 9.6.5 Recommend adding the following paraprofessional aides to the substitute list:
 - a. Pamela Aftewicz
 - b. Dorothy Knorr
 - c. Keira Pasquarella
 - d. Jessica Powell

- 9.6.6 Recommend adding the following teacher(s) to the substitute teacher list:
- a. Christin Zaborney – Certified in Elementary Ed/Early Childhood
 - b. Nicole Reese – Certified in English/Library Media Specialist
 - c. Kaitlyn Sipe – Certified Elementary Ed/K-6
 - d. Brittany Dunn – Certified in Health & Physical Education
- 9.6.7 Recommend approval to appoint Julie Dalmas as Special Education teacher at Masters Step 1 retroactive to August 29th, 2016.
- 9.6.8 Recommend approval to appoint Crystal Lore as a 1:1 Personal Care Aide retroactive to August 29th, 2016.
- 9.6.9 It is recommended that the Board appoint Dr. Ron Grevera as the management representative for the NEPA Health Trust and Sue Lipsey as alternate effective the 2016-2017 school year.
- 9.6.10 Recommend Megan Buckley as mentor to newly hired Special Education Teacher, Julie Dalmas.
- 9.6.11 Nina Herbst requests to take an FMLA leave beginning December 12th 2016 through May 15th, 2017. She will utilize her paid leave until it is exhausted. At that time, she will be on unpaid leave.
- 9.6.12 Jennis Bunnell requests to take an FMLA leave beginning approximately the second week of October 2016 through April 14th, 2017. She will utilize her paid leave until it is exhausted. At that time, she will be on unpaid leave.
- 9.6.13 Recommend approval to appoint Tyrone Thompson as Cleaner per the terms and conditions stipulated in the Support Staff CBA.
- 9.6.14 Melissa McGovern, Instructional Aide to the teachers, is requesting five (5) days of unpaid leave for a family vacation.
- 9.6.15 Recommend approval to appoint Kelsey Gallagher as the substitute for Theresa Jacopetti while she is on FMLA.
- 9.6.16 Recommend acceptance of the letter of resignation from Tammy Boyd, long term speech-language pathologist.
- 9.6.17 Recommend approval to appoint Andrew Viscuso to the position of long-term substitute for speech and language for the 2016-2017 school year.

Mr. Olzinski made a motion, seconded by Mr. James, to accept the Finance Report. Upon roll call, all present voted yes. Motion passes.

9.7 Policy – Wiaterowski (Chair), Prushinski, Tennesen

- 9.7.1 Recommend approval of the first reading of Greater Nanticoke Area School District Policy No. 827 entitled “Conflict of Interest”.
- 9.7.2 Recommend approval of the first reading of Greater Nanticoke Area School District Policy No. policy 626 entitled “Federal Fiscal Compliance”.
- 9.7.3 Recommend approval of the first reading of Greater Nanticoke Area School District Policy No. 626.1 entitled “Cash Management – Federal Programs”.

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- 9.7.4 Recommend approval of the first reading of Greater Nanticoke Area School District Policy No. 626.2 entitled “Administration of Federal Funds – Type of Costs, Obligations and Property Management”.
- 9.7.5 Recommend approval of the first reading of Greater Nanticoke Area School District Policy No. 626.3 entitled “Procurement – Federal Programs”.
- 9.7.6 Recommend approval of the first reading of Greater Nanticoke Area School District Policy No. 626.4 entitled “Grant Sub-recipient Monitoring Procedures – Federal Programs”.
- 9.7.7 Recommend approval of the first reading of Greater Nanticoke Area School District Policy No. 626.5 entitled “Travel Reimbursement – Federal Programs”.
- 9.7.8 Recommend approval to designate September 21st, November 23rd, January 18th, February 21st and March 22nd as full Act 80 days for students in the 2016-2017 school year.

Mrs. Wiaterowski made a motion, seconded by Mr. James, to accept the Policy Report. Upon roll call, all present voted yes. Motion passes.

9.8 **Safety** – Tennesen (Chair), Wiaterowski, Olzinski – No Report.

9.9 **Transportation** – James (Chair), Smith, Olzinski – No report.

10.0 TABLED ITEMS FROM PREVIOUS MEETING(S) – None.

11.0 I.U. UPDATE – Olzinski (Chair), Wiaterowski – No Report.

12.0 WILKES BARRE CTC UPDATE – Tennesen (Chair), Wiaterowski - Next scheduled meeting is Monday, September 19th, 2016.

13.0 SOLICITOR’S REPORT – Solicitor Vito DeLuca announced that the Board met in Executive Session from 6:00 pm to 7:20 pm and to discuss personnel matters and receive the superintendent’s report. No deliberations took place and no decisions were made.

14.0 COMMUNICATION FROM CITIZENS – None.

15.0 ADJOURN – Mr. Olzinski made a motion, seconded by Mr. James, to adjourn the meeting. Meeting adjourned at 8:05 pm.

The next meeting of the GNA School Board will be on Thursday, October 13th, 2016 at 7:00 p.m.