

TO: All Employees of the Greater Nanticoke Area School District and any Interested Persons

FROM: Dr. Ronald Grevera

DATE: June 1, 2015

POSITION: Cafeteria Substitutes

QUALIFICATIONS:

1. Must be reliable
2. Interpersonal skills to interact with other employees and students
3. Valid Criminal Record Check, Child Abuse History Clearance, Act 114 Fingerprinting
4. High School Diploma or GED and previous experience with quantity food preparation and service
5. Must be able to read and comprehend simple instructions

DUTIES:

Assisting in ALL aspects of food production in assigned school (sanitation, food costs, and scheduling guidelines)
Assist with the preparation and serving of all food in the cafeteria
Participates in cleaning the kitchen and related areas
Assists with sanitation procedures
Helps to maintain records on food and supplies received and used if necessary

HOURLY RATE: \$ 9.00/hour

SEND LETTER OF APPLICATION TO:

Dr. Ronald Grevera, Superintendent
Greater Nanticoke Area School District
427 Kosciuszko St.
Nanticoke, PA 18634-2690

The Board of School Directors declares it to be policy of this district to guarantee to all persons equal access to all categories of employment in this district, regardless of race, color, age, creed, religion, sex, ancestry, national origin, or use of guide dogs because of blindness of the user.